



FIRE & SAFETY DIVISION NEWS

A United Fire & Safety Division

On July 14th, 1997, **John Vokes** was appointed Director of the **Fire & Safety Division** of the Justice Institute of BC. This division unites the Fire Academy, located at the New Westminster Campus, and the Fire & Safety Training Centre, located at the Maple Ridge Campus.

John came to the Justice Institute in February of 1997 as Manager of Fire Academy Programs. Prior to that, he was with the Office of the Fire Commissioner for 18 years. During that time, he served as an Inspector in Vancouver and in the Kootenay Region, and then as Regional Fire Commissioner for the Kootenay Region, and finally, as Deputy Fire Commissioner in charge of Policy and Operations in Victoria. John began his career in the fire service by serving for nine years with the Hamilton (Ontario) Fire Department.

The uniting of the Fire Academy and the Fire & Safety Training Centre is a natural move as many of the clients and client needs are the same. In the new structure, the two units will be equal, working side by side and reporting to the same Director.

The Fire Academy will operate under the management of **Bob Aldcorn**. Bob and his staff are primarily responsible for the training system based on BC Fire Service standards as well as the examination system and record keeping function for both campuses. The Fire Academy will continue to develop training standards and is responsible for ensuring that accredited programs are available for fire service and industrial clients. The Fire Academy will also be

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responsible for ensuring that a cost effective and accessible training program is available to enable fire department and industrial fire brigade personnel to receive training which meets BC Fire Service Standards. This includes fire fighter and fire officer training as well as current and future offerings in specific disciplines such as fire prevention and fire investigation. The Fire Academy will continue to offer contract services to clients in the area of custom designed programs on a cost recovery basis.

Responsibility for the on-going success of the pre-employment Fire Fighter Recruit Training Program will be shared by the Fire Academy and the Fire & Safety Training Centre.

The Fire & Safety Training Centre at the Maple Ridge campus is managed by **Dan Murphy**. Dan and his staff are responsible for hands-on fire and safety training and operate that site on a full cost recovery basis. Training offered through FSTC covers a wide range of topics including hazardous materials training, live fire training for the fire service, industry and marine fire fighters, auto extrication, and more. The FSTC can customize courses to meet individual client needs. Some courses are accredited through IFSAC. Training is available at

the Maple Ridge campus or at other suitable locations throughout the province.

Under the new structure, **John Lewis** will continue to assume responsibility for marketing and development.

In the new division, greater emphasis will be placed on partnering in the quest to offer cost effective training to a greater number of clients outside of the Lower Mainland. Partnering will occur using community colleges where this serves as an advantage to clients or through a liaison with fire service associations, individual fire departments and directly with industry. The decision to use partners will focus on the needs of the client while maintaining a high degree of service, quality and integrity in the delivery of the product being offered.

It is with a great deal of optimism that the Fire and Safety Division embarks on this new direction to meet client training needs.

Note to Evaluators...

Just a reminder that practical evaluations are required for Haz-Mat Awareness effective February 1st, 1997. The practical checklist is required to comply with the accreditation that has been granted to the Haz-Mat Awareness level program and also as required under NFPA 472. Should you have any questions related to this, please give Jack Tyler a call at 528-5680.

STANDARDS & CURRICULUM NEWS

Most of you know by now that the funding to the Justice Institute Fire Academy from the Office of the Fire Commissioner was discontinued on November 1, 1996. As a result, the responsibility for development and updating of fire service standards has been delegated to the Justice Institute Fire Academy. Completed standards are still submitted to the Fire Commissioner and the Fire Safety Advisory Council for acceptance prior to the Fire Commissioner forwarding them to the Minister of Municipal Affairs and Housing for approval and signature. The make up of the Standards and Curriculum Committee remains the same and input from the fire service, local government elected officials and administrators, as well as other interested parties is still valued and welcomed and will be solicited in the same manner as before.

Of note, the third draft of the BC Fire Officer Standard and the second draft of the BC Fire Service Instructor Standard have been sent out and comments are invited. We look forward to your comments and input into these important documents.

<i>Standard</i>	<i>Curriculum</i>
BC Fire Fighter Standard	IFSTA Essentials - 3rd Edition see Cross-Reference for Curriculum (Fire Academy)
BC Fire Inspector Standard	Fire Prevention Inspector Program (Fire Academy)
BC Industrial Fire Brigades Standard	TBA
BC Fire Department Vehicle Driver/ Operator Standard	Emergency Vehicle Operations (EVO) Program (Fire & Safety Division)
BC Public Fire and Life Safety Educator Standard	TBA
<i>BC Fire Service Instructor Standard, 2nd Draft</i>	<i>Instructor 1 Currently in Use; Instructor 2 Under Development</i>
<i>BC Fire Officer Standard, 3rd Draft</i>	<i>TBA; Currently Under Development</i>

NOTICES:

1 THE FIRE ACADEMY has maintained a waiting list of eligible candidates who have completed TO-1 and are ready for TO-2. In order to accommodate the backlog of candidates we have scheduled three sessions on the following dates: September 25 to 28, October 23 to 27 and February 19 to 22.

A Fire Academy program assistant will contact eligible candidates.



2 COMPANY OFFICER Block 10 and Command Officer Block 7, both scheduled for October, have been postponed due to the insufficient number of eligible candidates. These will be rescheduled for 1998.

Adjunct Instructor —

Do You Have What It Takes?

If you are interested in being an instructor with the Fire & Safety Division, here's what we are looking for:

Scope of the Position

Adjunct instructors develop, deliver, and coordinate courses in fire suppression and other related subjects.

Programs may include fire fighter, fire officer, hazardous materials, auto extrication, marine emergency duties, confined space, high angle, and instructional techniques. An adjunct is also required to be a safety officer.

Knowledge and Skills

- Minimum 5 years experience as a fire fighter in fire suppression, or as a fire inspector in fire prevention etc.
- Successful completion of Training Officer I & II or equivalent.
- Certification in subject area to be taught.
- Demonstrated ability in subject area to be taught.
- Experience in course development with demonstrated research and writing abilities.
- Experience in the use of different delivery formats, lecture, hands on, tutoring etc.
- Experience with the use of state of the art presentation media.

Live fire instructors will also be required to complete an apprenticeship program to familiarize themselves with the site, safety procedures, and live fire curriculum design.

Even though there are no immediate openings for adjunct instructors, we invite you to apply to the Director of the Fire and Safety Division.

Executive Development for Fire Officers and Municipal Managers

The Fire Academy will deliver a two-week intensive program, November 17 - 28, 1997 for career and volunteer Fire Officers. This program is also suitable for industrial department officers and municipal managers. The program is designed to cover the operational and administrative aspects of Chief Officer duties. The program begins with a half day in-basket exercise designed to deal with a number of key issues these positions encounter on a day-to-day basis. The remainder of the program deals with these issues in a more indepth manner. An open forum with a panel of municipal administrators is scheduled at the end of the program.

The intent of this program is to learn how to handle real life situations encountered by individuals operating at a senior officer level.

Some of the topics covered are:

- Effective Labour Management Relations
- Critical Incident Stress
- Employee Selection and Screening
- Successful presentations
- Strategic planning
- Decision Making and Problem Solving
- Risk Management and others

Tuition fee for the course is \$1000.00 and includes all educational materials.

There are evaluated assignments and a certificate of achievement awarded to successful candidates.

Fourteen fire officers from eleven departments recently completed the Fire Academy Executive Development Course.

Congratulations to the First Fire Prevention Inspector Program Graduates

We at the Justice Institute Fire Academy are very pleased to recognize the accomplishments of the first graduating class in the Fire Prevention Inspector Program.

The Fire Prevention Inspector Program is a distance learning course consisting of 11 home-study blocks and a 12th block of four days of practical application of the lessons learned. The Fire Prevention Inspector Program is rated at 740 hours of study, and includes 360 examination questions and at least 100 pages of written assignments.

Congratulations to each of the Fire Prevention Inspector Program graduates:

Fernie	Brian Schmitz
Gold River	Dan Leighton
Kamloops	Gary McCall
Kitimat	Dave Underdown
N. Vancouver	Lynette Hughes
Oak Bay	Doug Macaulay
Penticton	Andrew (Mac)
	Lockhart
Port Alberni	Larry McGifford
Revelstoke	Dale Davis
Surrey	Peter Choy
	Dan Sheel
Whistler	Geoff Playfair
	Steven Doyle
White Rock	Phil Lemire

IFSTA Essentials – 4th Edition Announced



We have been advised by IFSTA that a Fourth Edition of the popular training manual is being published and will be available early in 1998. The main differences in the Fourth Edition are in the areas of photographs and formatting as opposed to content. Many departments have recently purchased the Third Edition as the curriculum for their training. A Second Edition of the Essentials Curriculum package will also be released in 1998 to support the changeover in NFPA 1001 to Job Performance Requirements (JPRs) – scenario based training.

In announcing Essentials Fourth Edition, staff at IFSTA have suggested that departments who are currently using the Third Edition can continue to use that edition of Essentials, while departments who do not have the Third Edition should consider going straight to Essentials Fourth Edition. The same would apply for the Essentials Curriculum Package. IFSTA will continue to support both the previous and new edition until further notice.

IFSTA has also advised that the fire service should expect a major change in the Fifth Edition of Essentials and the IFSTA Essentials Curriculum Third Edition package, which will be released in 2002. This will reflect a major re-write of NFPA 1001 that will incorporate Fire Fighter 1 and Fire Fighter 2 into one basic fire fighter training standard.

We will keep the fire service informed well in advance of any deadlines for change in order that they can make their decisions on the package that will best meet their training needs. In addition, any discounts which are available from IFSTA for the previous editions will be passed on to the fire service.

John B. Vokes528-5666
Director, Fire and Safety Division: responsible for overseeing the Fire Academy in New Westminster and the Fire & Safety Training Centre in Maple Ridge.

Pat Abercrombie528-5670
Supervisor – Administrative Services, Fire & Safety Division: Office Manager, assistant to the Director of the Fire & Safety Division and to the Deputy Director of the Fire Academy.

Fire Academy

Robert W. Aldcorn528-5671
Deputy Director of the Fire Academy: responsible for the Recruit Program and most recently the development of the Fire Officer I and Fire Officer II programs.

Stacey Ader 526-5657 (Main Line)
Receptionist: receives orders and distributes IFSTA and Edukit materials.

Jane Garapick528-5668
Program Assistant: works with coordinators as course secretary on programs such as Field Training, Intro to the Fire Service and the Recruit Program. Jane is also the secretary to the Fire Academy Standards & Curriculum Committee.

Jackie Goodwin528-5679
Coordinator: coordinates the Distance Education programs, Officer Training Programs, Executive Development, TO-2 and FPI.

Marianne Gottfried528-5664
Coordinator: responsible for fee for services courses such as Recruit Screening and Intro to the Fire Service.

Sherri McLennan528-5675
Program Assistant: sends out Distance Education course material, exams, results and invoices for the Officer Training program, maintains hard file student records and the Fire Academy mailing list.

Marcela Popovici528-5674
Program Assistant: sets up exam requests, generates and sends out exams for the Certification, B.C. Fire Fighter Programs, and Department administered exams.

Leona Prill528-5672
Program Assistant: marks exams, sends out results and maintains student records. Responsible for student registration, exam generation and marking exams for the Officer Training Program.

Cres Reyes528-5676
Systems Analyst: responsible for the Fire Academy exam department. Works half time for the Fire Academy and half time for the Justice Institute. Maintains the exam department computer system.

Jack Tyler528-5680
Instructor/Coordinator: responsible for Fire Fighter Training, Field Trainer Program, Evaluation Program, Basic for New Departments, CO-10, and CM-7.

Fire & Safety Training Centre

Dan Murphy 462-1000
Manager - Fire & Safety Training Centre: responsible for the operation of the facility.

John Lewis462-1000
 (New West. 528-5669)
Manager - Fire & Safety Training Centre: responsible for marketing and developing programs for the facility.

Works half-time at JI in New Westminster.

Mike McNaught462-1000
Instructor/Co-ordinator: responsible for the co-ordination/instruction of Hazardous Materials Emergency Response, Industrial and Marine programs.

Merlin Klassen462-1000
Instructor/Co-ordinator: responsible for the co-ordination/instruction of fire service programs and for the Recruit Program.

John Consiglio462-1000
Instructor: Hazardous Materials Emergency Response, and Basic Tank Car Safety.

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Contributions to the newsletter are welcome.

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