

Justice Institute
of British Columbia
Annual Report
1997-1998

Training for Safer Communities





JI Mission

The JI provides learning opportunities for practitioners and the public, which lead to improved justice and public safety services and safer communities.



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The Honourable Andrew Petter
Minister of Advanced Education, Training and Technology
Parliament Buildings
Victoria, British Columbia

Dear Mr. Minister:

On behalf of the Board of Governors of the Justice Institute of British Columbia, and pursuant to Section 60 of the College and Institute Act, I have the honour of submitting to you the Annual Report of the Institute for the fiscal year 1997-98.

Florence T Wong, LL.B
Chair of the Board

Board of Governors

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Director, Fire & Safety Division

Steve Watt

Director, Police Academy

Tony Williams

Director, Paramedic Academy





Message from the President and Chair of the Board

The Justice Institute provides training to over 35,000 people each year.

The concept behind the JI is simple; a single institution that trains people who work in the justice system, and in public safety.

Everyday, thousands of people use the skills they've learned at the JI to make their communities safer places to live. Responding to emergencies, counselling victims, resolving conflict, or dealing with offenders; the people we train make a difference. Out in the community these professionals often work alongside one another, so it makes sense that their training comes from one place – the JI.

In 1997/98, the JI experienced another successful year, with a steady increase in both student enrollments and in the number of programs and courses offered. For the fourth straight year, our operating revenues increased by over 10 percent.

Our success is due to a number of factors, our unique post secondary model, our focused provincial mandate, the support of our Board of Governors, our major clients and the Ministry of Advanced Education, Training and Technology, and most importantly, the dedicated and innovative spirit of our staff and faculty. These people have worked together to establish the JI as an internationally recognized centre for training excellence.

No other institute in North America offers the range of justice and public safety training you'll find at the JI.

In the pages of this year's report, we're pleased to share with you a few of the many successes of this past year.



Florence Wong
Chair, Board of Governors

Larry Goble
President

Interdisciplinary Studies

We offer a wide range of courses and programs for people working to improve the lives of children, youth and families.

97/98 Highlights:

- We introduced a new Child Abuse and Neglect Certificate program, and saw the first group of graduates from the Traumatic Stress Certificate programs.
- At the request of the B.C. Gaming Commission we developed a distance education package for casino volunteers. Over 8,000 volunteers were trained before the completion of the program.
- We developed a new guided independent study manual for victim service coordinators and managers.
- Some of the new clients we worked with this year include:
 - the Fraser Region Metis Family Services Society and Hailika'as Heiltsuk Health Centre, providing training in traumatic stress, family violence intervention and counselling skills
 - the Family Maintenance Enforcement Program, for whom we provided fifteen days of core training for their new employees
 - the New Westminster Supported Child Care Society where we offered team building skills

We introduced a new Child Abuse and Neglect Certificate program for support workers who deal with children who have been abused and neglected.





The Centre for Conflict Resolution is regarded as one of the top three in North America in the field of conflict resolution/negotiation/mediation training.

Centre for Conflict Resolution

We offer quality instructional services that exceed the educational requirements for national or provincial practitioner certification in mediation. We are committed to providing a strong base of dispute resolution training that is applicable in the workplace, the community and the family.

97/98 Highlights

- We expanded contract services to organizations by 20%.
- Some of the clients we worked with this year are:
 - Federal Treaty Negotiation Office (Health Canada)
 - Human Resources Development Canada
 - City of Prince George
 - Yukon Territorial Government
 - BC Assessment Authority
- We increased the number of our satellite courses co-sponsored with other Colleges, including the downtown campus of BCIT.
- We offered 12 new mediation courses to allow students to meet the training requirements for admission to the Provincial Mediation Roster and to meet the certification requirements of the mediator practitioner associations.
- 85 students graduated from the First Nations Negotiations Skills Certificate Program.



The size of our recruit programs doubled to accommodate increased demand for new municipal police officers.



Police Academy

We train BC's municipal police force, and provide law enforcement training to the private and public sector.

97/98 Highlights:

- This past year the size of our recruit programs doubled in order to accommodate the increased demand for new municipal police officers.
- We developed a new Police Supervisors certificate to provide training in the key skills, abilities and knowledge required for effective leadership and supervision.
- We delivered 40 advanced training programs for municipal police officers.
- We said farewell to Bob Hull, who retired after 19 years with the JI. Bob was Program Director, responsible for recruit training from 1978-1995, when he became director of the Police Academy. He retired in September of 1997.
- Some of the new clients we began working with include:
 - BC Gaming Commission (basic investigation skills),
 - Ministry of Agriculture, Fish and Food (courtroom techniques for expert witnesses)
 - the Ministry of Forests (Advanced Investigation Skills)
- We continued to offer Private Security Training, and have developed an Internet-based version of the private security Basic Standards Training Level 1 program.



Corrections & Community Justice Division

Corrections & Community Justice Division

We train professionals who work with offenders in institutional and community settings, to manage the risk they pose to the public.

We restructured our division to meet the training needs of the new Ministry for Children and Families.

97/98 Highlights:

- The creation of the Ministry for Children and Families brought about a change in how we deliver our training. Corrections staff who work with youth were transferred to the Youth Justice Section of the new ministry, so we restructured our division to establish an area dedicated to meeting the training needs of this new ministry. As a result, programs for people working with youth are delivered separate from our adult focused programs.
- We developed and began delivering training for 'Cornet' the new information system for the Corrections Branch and for the Ministry of Children and Families. This training project will take two years to complete.
- A new training course, 'Effective Work with Assaultive Men', was developed for and delivered to probation officers who work with spousal assaulters.
- For several years now, the JI has trained BC's Family Justice Counselors. This year we began offering



training and assessments in family mediation. During the year most of the family justice counselors in the province completed their assessments and received their certificate in family mediation.

- Some of the clients we provided training to this year include:
 - the North Fraser Metis Association (Aboriginal Support Worker program, delivered in cooperation with Interdisciplinary Studies)
 - Big Brothers of Canada National Conference (Risk Assessment and Screening of Volunteers)
 - Human Resources Development Canada (the Justice Worker program delivered in conjunction with the Courts Academy)

Courts Academy

We train deputy sheriffs and other professionals who work within the provincial court system.

97/98 Highlights:

- Together with the Corrections Academy, we delivered the Justice Worker Program for Human Resources Development Canada. The program trains people to work as Deputy Sheriffs or Correctional Officers.
- In cooperation with the BC Bailiff's Association, we developed and began delivering a Bailiff training program.
- We ran two Deputy Sheriff employment readiness programs this year. Since the program began in 1995, 86 students have graduated, and over 70% have found employment in their area of training.
- We developed the Child Support Package Orientation Handbook for staff involved in family maintenance and family justice services across the province. This handbook helped to explain the federal government's new Child Support package, which changes how child support orders are determined and enforced. We also coordinated the development and delivery of workshops on this topic to over 280 practitioners throughout the province.

Over 70% of graduates from our Deputy Sheriff Program find employment in their area of training.





Our Fire Fighter Training Program meets
the NFPA Fire Fighter 2 Standard.

Fire & Safety Division

We help to create safer working and living environments through training for the fire service and for other professionals who deal with incidents involving fire or hazardous materials.

97/98 Highlights:

- During the year, we redesigned the Fire Fighter Training program to ensure it meets the NFPA (National Fire Protection Association) Fire Fighter 2 standard.
- We ran three Fire Fighter Training programs this year, training 56 new recruits for the fire service.
- We began using a new fuel in the live fire training programs at our Fire & Safety Training Centre in Maple Ridge. The fuel, known as TechFlame, was specifically designed for training centres, and is a cleaner burning fuel.
- We delivered over 160 courses (Industrial, Marine, Hazardous Materials, Live Fire and Specialized courses) to clients at our Maple Ridge and New West locations, and at sites throughout the province.
- Some of the clients we provided training for include:
 - First Nations Emergency Services Society (Confined Space and Fire Cause Awareness)
 - BC Ferries (Vehicle Fires)
 - Fletcher Challenge (Industrial Fire & Hazardous Materials)



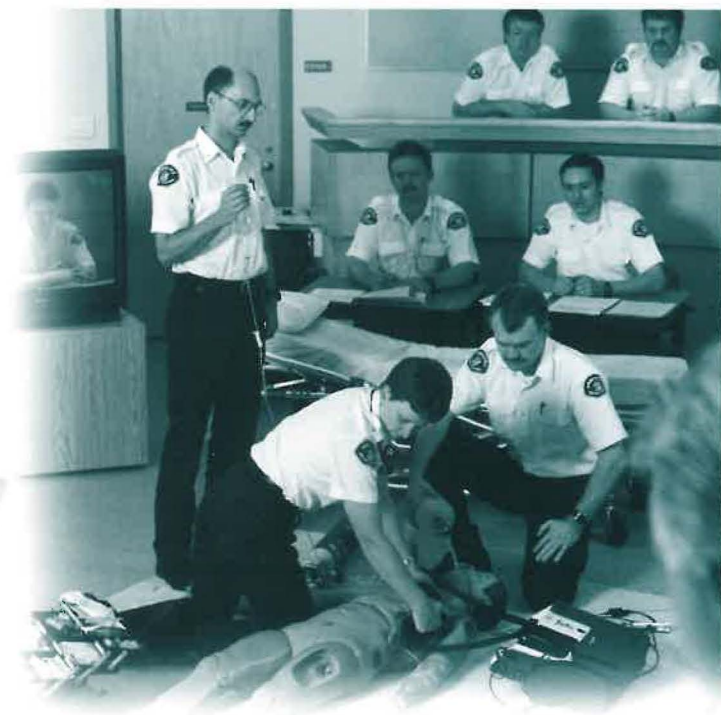
The Distributed Learning Network will make training more accessible to paramedics throughout the province.

Paramedic Academy

We advance the quality of emergency front line patient care by creating learning opportunities for health care professionals.

97/98 Highlights:

- One of the most significant activities this year was the launch of a pilot program for a new Distributed Learning Network. This new learning network (DLN) will allow us to more effectively deliver training using the Internet and video conferencing in combination with regional training areas. The Okanagan region was our first test site. We are now working toward the actual launch of the DLN to three sites in the fall of 1998.
- We delivered an eight week program on advanced field stabilization skills to Canadian Forces Search and Rescue Technicians in Comox. This was the first part of a five year contract with the federal service.
- Our international programs remain strong. We were very pleased to present accreditation awards to the Hong Kong Fire Service Ambulance Command, whom we've worked with for seven years now. The Singapore School of Military Medicine also received JI accreditation this year.
- In November we worked with the members of the Citizen CPR Coalition to organize and host a CPR skills training day for the public.
- Our First Responder program for Fire fighters and Police Officers continued to spread to communities, and provides an important link in the survival chain before BCAS paramedics arrive.



Emergency Management Division

Emergency Management Division

We help communities prepare for and respond to disasters and other emergencies.

97/98 Highlights:

- The number of programs offered through the Emergency Management Division doubled this year.
- We offered a seminar series in emergency management, covering a wide range of topics including terrorism awareness, counter terrorism, and hospital emergency incident command system.
- Major clients of the division are the Provincial Emergency Program, Ministry of Human Resources and First Nations Emergency Services Society.
- Some of the other clients we worked with this year include:
 - Canadian Coast Guard (Incident Command System)
 - BC Ferries (ICS)
 - West Coast Energy (ICS)
 - Beakindo Pacific, Indonesia (Emergency Management training)
- We developed and delivered a 'Train the Trainer' program to establish a network of Incident Command System trainers throughout the province.



The number of programs offered through the Emergency Management Division doubled this year.



Pacific Traffic Education Centre

Pacific Traffic Education Centre

Educational Services

Educational Services

97/98 Highlights:

- We created a part time student advisor position, to assist students in finding the training that's right for them.
- Our Instructional Media Development Centre produced a video and a series of video public service announcements for Block Parents of Canada.
- Our Learning Information Technology section has been working on the development of on-line courses for several areas of the JI.
- Demand for Library services continues to increase.

97/98 Highlights:

- We finished the development of, and began delivering, the second level of the TaxiHost training program. TaxiHost Level II provides training in assault avoidance, transporting people with disabilities and driving skills.
- Some of the clients we worked with this year include:
 - BC Hydro (Road Sense Driving, Total Control Driving)
 - Intercon Security (Total Control Driving)
 - Environment Canada (Driving with Finesse, Total Control Driving)
 - BC Ministry of Forests (Total Control Driving, Driving with Finesse)

Pacific Traffic Education Centre is a joint venture between the Justice Institute and the Insurance Corporation of British Columbia.



BR AVO!

JI FOUNDATION

On March 13, the JI Foundation held its second annual Gala Awards Evening at the New Westminster campus of the JI. Over 400 people attended the event. The highlight of the evening was the presentation of two awards. The Pantages Medal, in recognition of outstanding contributions to the field of justice in BC, was presented to Mr. Bob Stewart, former Vancouver Police Chief. The Joseph H. Cohen Award for public safety was presented to Dr. Les Vertesi of the Royal Columbian Hospital, one of the founders of the Advanced Life Support paramedic training program. The Foundation also announced the creation of three financial awards to be presented to a student in the Fire Fighter Training program, the Corrections Employment Readiness program and the Deputy Sheriff Employment Readiness program.

JI Foundation
Board of Directors
1997-98

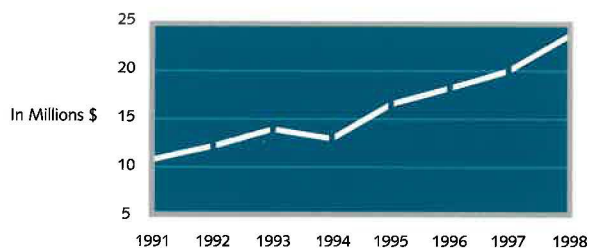
Peter W. Webster, *Chair*
Don J. Pamplin, *Vice -Chair*
Jill Kavanagh, *Secretary*
Christopher Richardson, *Treasurer*

Larry Goble
John Grady
H. A. (Hal) Jenkins

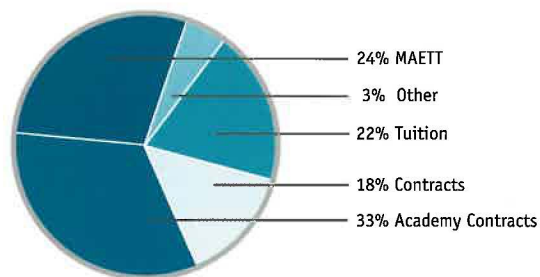
Robert J. Stewart
Sandra Stoddart-Hansen
Florence Wong

Financial Statements

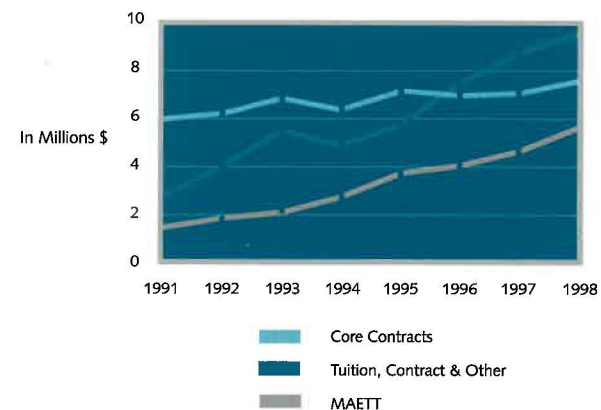
Total Operating Revenue



Total Revenue by Source 1998



Historical Revenue Trend



Condensed Audit Opinion Report

The accompanying condensed financial statements have been prepared from the statement of financial position of the Justice Institute of British Columbia as at March 31, 1998 and the statements of operations and fund balances and changes in financial position for the year then ended. We have audited those financial statements and reported thereon without reservation on June 4, 1998.

In our opinion, the accompanying condensed financial statements are fairly stated in all material respects in relating to the financial statements from which they have been derived.

Coopers Lybrand
Chartered Accountants
Vancouver, B.C.
June 4, 1998

	1998	1997
ASSETS		
CURRENT		
Cash and short-term investments	3,804,838	3,271,914
Accounts receivable and prepaids	2,695,188	2,982,429
	6,500,026	6,254,343
Capital assets (note 4)	36,501,083	37,207,033
	43,001,109	43,461,376
LIABILITIES AND FUND BALANCES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	2,139,249	2,053,406
Accrued vacation entitlements (note 5)	454,092	433,969
Deferred revenue	2,679,552	2,821,290
Capital project loans due within one year (note 6)	248,800	—
Sinking Fund payments due within one year (note 9)	811,192	820,948
	6,332,885	6,129,613
Deferred capital grants (note 7)	1,490,600	1,544,500
Term demand loan (note 8)	182,867	182,867
Debentures (note 9)	31,538,336	32,476,151
	39,544,688	40,333,131
FUND BALANCES		
Invested in capital assets	2,640,432	2,537,862
Unrestricted	815,989	590,383
	3,456,421	3,128,245
	43,001,109	43,461,376

	Operating Fund	Special Purpose Fund	Capital Fund	1998 Total	1997 Total
REVENUE					
Province of British Columbia	13,582,460	167,159	4,024,255	17,773,874	15,926,784
Tuition and contract services	8,054,813	137,346	—	8,192,159	7,716,693
Interest	124,587	—	136,379	260,966	269,028
Other income	571,035	24,231	—	595,266	417,162
Amortization of deferred capital grants	—	—	53,900	53,900	37,500
	22,332,895	328,736	4,214,534	26,876,165	24,367,167
Expenses	21,489,862	370,055	3,213,063	25,072,980	22,552,432
Excess (deficiency) of revenue over expenses before depreciation	843,033	(41,319)	1,001,471	1,803,185	1,814,735
Depreciation	—	—	1,475,009	1,475,009	1,364,155
Excess (deficiency) of revenue over expenses	843,033	(41,319)	(473,538)	328,176	450,580
Fund balances — beginning of year	590,383	—	2,537,862	3,128,245	2,677,665
Transfer to capital fund for purchase of capital assets	(574,677)	(1,431)	576,108	—	—
Net inter-fund transfers	(43,104)	43,104	—	—	—
Fund balances — end of year	815,635	354	2,640,432	3,456,421	3,128,245

	Corrections & Community	Justice Courts	Fire & Safety	Paramedic
REVENUE				
Government of B.C. grants				
Ministry of Advanced Education, Technology & Training	133,000	—	1,110,782	110,000
Government of B.C. contracts —				
Ministry of Attorney General	1,211,425	294,273	—	—
Ministry for Children & Families	426,536	—	—	—
Ministry of Health	—	—	—	3,505,163
Ministry of Municipal Affairs	—	—	—	—
Ministry of Social Services	—	—	—	—
Tuition and contract services	443,949	73,955	1,718,266	806,483
Interest	—	—	—	—
Other Income	6,222	21,193	84,980	66,018
	2,221,132	389,421	2,914,028	4,487,664
EXPENDITURES				
Divisional instruction	2,085,097	356,594	2,670,019	4,435,829
Infrastructure	—	—	—	—
	2,085,097	356,594	2,670,019	4,435,829
Excess (deficiency) of revenue over expenditures	136,035	32,827	244,009	51,835
Fund balance — beginning of year	215,749	(8,714)	(424,364)	122,461
Transfer to capital fund	(10,602)	—	(77,460)	(87,643)
Net interfund transfers	—	—	—	—
Fund balance — end of year	341,182	24,113	(257,815)	86,653

Police	Emergency Management	Career & Community Studies	Infrastructure	1998 Total	1997 Total
108,000	50,000	253,000	3,523,246	5,288,028	4,522,330
2,081,552	398,950	—	—	3,986,200	3,914,120
—	—	—	—	426,536	—
—	—	—	—	3,505,163	2,206,308
—	—	—	—	—	630,000
—	376,533	—	—	376,533	341,736
711,533	398,841	3,646,322	255,464	8,054,813	7,716,693
—	—	—	124,587	124,587	118,636
63,717	16,358	37,301	275,246	571,035	410,932
2,964,802	1,240,682	3,936,623	4,178,543	22,332,895	19,860,755
3,032,932	1,238,396	3,929,828	—	17,748,695	15,488,175
—	—	—	3,741,167	3,741,167	3,584,063
3,032,932	1,238,396	3,929,828	3,741,167	21,489,862	19,072,238
(68,130)	2,286	6,795	437,376	843,033	788,517
159,021	63,585	268,678	193,967	590,383	126,765
(122,306)	(20,597)	(34,361)	(221,708)	(574,677)	(324,899)
—	—	12,500	(55,604)	(43,104)	—
(31,415)	45,274	253,612	354,031	815,635	590,383



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