

JJ
JUSTICE
INSTITUTE
OF B.C.

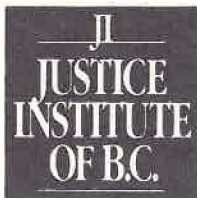
September
to
December
1990



EXTENSION PROGRAMS

Professional Development
and
Community Education





General Information

Time of classes: Unless otherwise indicated, classes will be in session from 9:00 am to 5:00 pm.

Location of classrooms: Unless otherwise stated, classes will take place at the Justice Institute in either Blake or Lawrence Hall. Check your receipt; it will show the location of your class. Notice boards inside the main doors of both buildings list courses and classrooms for that day. It is a good idea to check the notice board on entering as rooms are subject to change on short notice.

Parking: Parking is available, free of charge, at the Justice Institute in lots located north of Blake Hall, adjacent to Lawrence Hall, and east of the driveway off 8th Avenue.

Parking for the disabled: Two parking stalls for disabled drivers are located beside the gymnasium in the parking lot adjacent to Blake Hall. Students in wheelchairs should check with the registration office for the location of access ramps and washrooms.

Food on campus: Coffee and juice are provided in most classrooms and a small sandwich shop in Blake Hall is open from 8:00 am to 3:30 pm, Monday through Friday. The cafeteria, in a building just west of the gymnasium, is open from 7:00 am to 3:30 pm weekdays. You are welcome to bring your own lunch to eat in the student lounge area in Blake Hall, or outside if weather permits.

Smoking: Smoking is permitted in Room 133 in Blake Hall and in one section of the cafeteria. All other rooms are non-smoking.

Extension Programs

September - December, 1990

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Staff List

Extension Programs

Flora MacLeod, Program Director
Marje Burdine, Co-ordinator, Centre for Conflict Resolution Training
Shelley Rivkin, Co-ordinator, Justice, Family and Agency Training
Sandra Rice, Co-ordinator, Group Home Management Training
Patricia McNeill, Program Planner, Technical Enforcement and Management Training
Marg Huber, Program Planner/Trainer, Centre for Conflict Resolution Training
Kendra McEown, Program Planner, Centre for Conflict Resolution Training
Tad Dick, Program Planner, Justice, Family and Agency Training
Sally McMurray, Secretary
Cindy Teather, Secretary
Judy Laird, Secretary

Registration Office

Kerry Gruber, Registration Supervisor
Lorraine Ordano, Registration Processing Clerk
Brenda Adam, Registration Processing Clerk



In consideration of the environment, Extension Programs no longer uses styrofoam cups for juice or coffee. Please bring your own mug or treat yourself to a new JI mug for \$3.25.

Accident Investigation

The Pacific Traffic Education Centre (PTEC) is a joint venture of the Justice Institute of BC and the Insurance Corporation of BC. Launched in 1988, PTEC was established to help reduce the number and severity of traffic accidents in BC by offering courses in advanced driver training and traffic accident investigation, and by conducting traffic research and participating in other forms of traffic safety training. Fee-for-service courses are co-sponsored with Extension Programs.

Unless otherwise indicated, Traffic Accident Investigation courses will be held at the Justice Institute and will be in session from 8:30 am to 4:30 pm.

Industrial Accident Investigation (#MGMT222)

This course has been designed for supervisors/safety coordinators who investigate industrial or motor vehicle incidents on behalf of their organization, and is available on a contract basis. Content for the course includes on-site investigations (identification, collection and preservation of evidence; note taking techniques; interviewing and obtaining statements from witnesses) and preparation of an investigator's report, including cause analysis and recommendations. Through the use of simulations, participants will demonstrate skills and techniques related to on-site investigations. For more information about a contract for your organization, contact Al Lund, 222-7139.

Resource People: Len Bosch, independent insurance adjuster with a background in investigative work with private industry and the RCMP; Al Lund, Program Director, Pacific Traffic Education Centre, Justice Institute; Warne Lynd, Accident Analyst, Police Academy, Justice Institute.

Traffic Accident Investigation: Level I (#PTEC100)

This course has been designed for fleet safety supervisors, peace officers, safety administrators, insurance adjusters and others with an interest in or responsibility for investigating motor vehicle accidents. The three-day course includes an introduction to damage evaluation and crash dynamics, interpretation of accident scene evidence, accident photography, measures and field sketches, and interviewing drivers and witnesses. Candidates who successfully complete a final exam will be qualified to take a Level II course dealing with on-scene accident investigation.

Dates: **November 6-8**
December 4-6

Fee: \$395

Resource Person: Don Le Comte is an accident reconstruction specialist and Director of Pacific Institute of Traffic Safety Inc. He is a retired member of the RCMP with expertise in forensic accident analysis who has given expert testimony in Saskatchewan, Alberta and British Columbia. He is a graduate of Northwestern University's Traffic Institute and the University of North Florida's Institute of Police Technology and Management.

Children and Youth

Unless otherwise indicated, Children and Youth courses will be held at the Justice Institute and will be in session from 9:00 am to 5:00 pm.

Working with Troubled and Troubling Adolescents: A Certificate Program for Practitioners (#CY135)

This certificate program has been designed to improve the knowledge base and skill level in assessment and intervention of practitioners who work with adolescents in community or residential settings. The assessment/intervention framework presented in the program draws on three theoretical perspectives: 1) normative development; 2) psycho-educational model of re-education of troubled youth; and 3) a stress-coping model of developmental outcome.

A certificate of achievement will be issued to participants who successfully complete the program and the required four elective workshops. For a brochure describing program structure, content and eligibility, contact the Registration Office at 222-7111.

Dates: **October 5-6, 19-20, November 2-3, 16-17, 30, December 1, 14-15 (Fridays and Saturdays)**

Fee: \$600 for 12 sessions

Resource Person: Penny Parry, Ph.D. Dr. Parry has worked in the child and youth care field for over 15 years in both clinical and academic settings. She is the former Director of the School of Child and Youth Care at the University of Victoria and is currently a consultant in the areas of staff training and direct care.

All of the following courses are electives in the Working with Troubled and Troubling Adolescents Certificate Program.

Adolescents and Addiction: Practical Strategies for Assessment and Treatment (#CY141)

This workshop is directed toward staff who want to develop practical, community-based strategies for intervention with adolescents who are at risk of being, or are already, addicted to alcohol and/or drugs. The workshop will provide an overview of models of addiction, explore assessment approaches, and highlight counselling strategies for working with this target group. Co-sponsored with the Ministry of Solicitor General, Crime Prevention Program.

Dates: **September 24-25**

Fee: \$135

Resource People: Rob Axsen, B.A., Program Director, Odyssey Substance Abuse Services for Youth; and Colin Sanders, M.A., Supervisor of Residential Services, P.E.A.K. House.

Working with Pre-Delinquent and Delinquent Youth (#CY124)

This workshop is directed toward professionals working with pre-delinquent and delinquent youth. Day one will look at the psychological needs of adolescents, compare and contrast normal and dysfunctional needs of adolescents, and present an overview of counselling strategies for behavioural change. Day two will examine counselling strategies in more depth, with particular emphasis on models that assist adolescents to develop a sense of personal responsibility and respect in their own community. Co-sponsored with the BC Ministry of Solicitor General, Crime Prevention Program, Selkirk College and Nelson Home Support.

Dates: **September 27-28 in Nelson.** (For further information on registration in Nelson, contact Selkirk College, 352-6601.)

October 25-26

Fee: \$115

Resource Person: Larry Green, M.A., counsellor and trainer in private practice

Using Natural and Logical Consequences for Behavioural Change (#EP172)

This workshop is directed toward staff working in adolescent residential settings. It will focus on the therapeutic effect of implementing a broad range of logical and natural consequences in response to developmental or behavioural difficulties. Content will cover the rationale for and value of using consequences, the importance of consistency in implementing the model, ways to devise workable consequences, and practical strategies for effecting behavioural change.

Dates: **September 28 and Saturday, September 29**

Fee: \$135

Resource Person: Jeffrey Fuhr, Ph.D. Dr. Fuhr is a clinical consultant to the Arbutus Society for Children in Victoria, and counsellor in private practice. He has worked in adolescent residential settings in Alberta and Britain.

Building a Positive Climate Through Groups (#CY143)

This workshop will focus on non-treatment and non-programmatic group work as an approach to counteracting and using resistance, as well as responding to specific behavioural problems. Content will examine the stages of adolescent development and their impact on group functioning, look at a range of theoretical approaches to the development of positive peer culture, and provide an opportunity for participants to practice specific skills related to group and interpersonal interaction.

Date: **October 3**

Fee: \$75

Resource People: John Taylor, M.Ed, Ph.D.(candidate), has worked with disturbed and delinquent youth in residential and academic settings; and Debbie Verkerk, B.A., Director of Avalon School, Vancouver.

Group Skills with Adolescents (#CY129)

This workshop is directed toward professionals who are, or are considering, working with adolescents in group settings. Content will focus on the process of leading groups rather than specific therapeutic issues that participants bring to the group. Enrolment is limited to 18 to enable participants to experience the group process throughout the two-day workshop.

Date:s: **October 10-11**

Fee: \$150

Resource People: Allan A. Cohen, B.A., and Mahmud Nestman, M.Ed., counsellors and group leaders in private practice with extensive experience working with adolescents in group settings.

Empowering Youth Through Problem Solving (#CY139)

In conflict situations adolescents frequently make decisions based on fear, assumptions and impulse. Adults often give them advice based on their interpretation of the events and their own personal needs. As a result, there is no ongoing commitment on the part of the young person to follow through. This workshop, directed toward youth and child care workers and other practitioners working with adolescents, will model problem solving techniques that can be used to guide young people through conflict situations. Participants will learn to facilitate a process whereby adolescents can consider the circumstances, concerns and assumptions that motivate their behaviour, develop their own critical thinking and problem solving skills, and begin to make decisions that successfully meet their underlying needs. Participants are expected to have already taken either Anger Management with Youth or Critical Skills for Communication in Conflict Situations. (This course is an elective in both the Conflict Resolution and Working with Troubled and Troubling Adolescents certificate programs.)

Dates: **October 30-31**

Fee: \$150

Resource People: Paula Temrick, mediator and counsellor in private practice; and Mario Govorchin, trainer, consultant and adolescent psychiatric worker.

Managing Out-of-Control or Assaultive Behaviours (#CY142)

This workshop is directed toward workers in a variety of settings who may have to manage verbally or physically aggressive behaviour. Day one will examine ways to identify potentially violent or out-of-control behaviour, and will demonstrate verbal and non-verbal techniques to diffuse or alleviate assaultive or acting-out behaviour. Day two will focus on safe, non-violent, physical intervention that can be applied, including the use of restraint.

Dates: **November 2 and Saturday, November 3**

Fee: \$125

Resource Person: Mario Govorchin is an adolescent psychiatric worker and a former instructor with the Crisis Prevention Institute, Minnesota.

Adolescent Sex Offenders: Assessment and Treatment Considerations (#CY113)

This workshop is directed toward persons involved in assessing or treating adolescent sex offenders. Day one will examine assessment approaches, including guidelines for developing specialized interviewing skills and strategies for dealing with denial and minimization. Day two will examine the treatment process and will highlight a psycho-educational treatment model currently in use in Echo Glen Children's Centre.

Dates: **November 13-14**

Fee: **\$150**

Resource Person: Tim Kahn, M.S.W., is co-ordinator of the Echo Glen Children's Centre, Sex Offender Treatment Program, and Director of Juvenile Services with Correctional Specialties in Bellevue, Washington.

Crisis Intervention with Children and Youth (#CY128)

This workshop is directed toward staff working in residential and community settings and foster parents working with challenging youth. Content will cover critical signs and symptoms of dysfunctional behaviour in children and youth, introducing and implementing a crisis intervention model, and developing preventive approaches to further crises.

Dates: **November 16 and Saturday, November 17**

Fee: **\$135**

Resource Person: Arden Henley, M.A., manager of children's residential services at Peace Arch Community Services and family therapist to clients of the Peace Arch Children's Treatment Centre, White Rock.

Anger Management with Youth (#CR720)

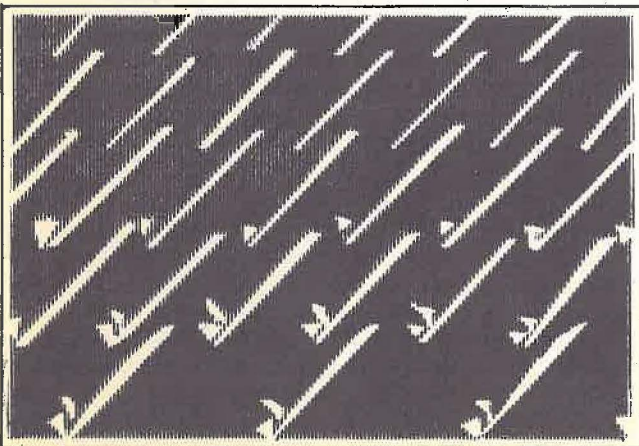
Dates: **November 28-29**

See Conflict Resolution category for workshop description.

Managing Challenging Behaviour in Adolescent Residential Settings (#CY136)

Dates: **November 28-29**

See Group Home and Residential Care category for workshop description.



Conflict Resolution

The Justice Institute, through its Centre for Conflict Resolution Training, is committed to the development and delivery of extensive training in conflict resolution. Most courses are limited to 25 participants. Individualized learning is facilitated by trained skills coaches and includes video feedback.

The Centre offers a Conflict Resolution Certificate Program, the only one of its kind in Canada, consisting of 210 hours of classroom training and two skill assessments. Students interested in pursuing the Certificate Program are encouraged to begin their studies with course #CR100. Those who have had no previous training in this field would also likely benefit from taking course #CR735 as an entry course. For further details, call 222-7224.

RESOURCE PEOPLE

Most courses in the centre are delivered by:

Randy Boychuck, M.A., Ph.D. (candidate), counsellor and trainer in private practice;

Michael Fogel, LL.B., J.D., M.Ed.(Counselling), mediator and counsellor in private practice, and Director of Mediation Services with BC International Commercial Arbitration Centre;

Mario Govorchin, trainer, consultant and adolescent psychiatric worker;

Karen Haddigan, mediator in private practice, and Project Co-ordinator, Inner City Housing;

Stacey Holloway, consultant and counsellor in private practice specializing in youth and education;

Marg Huber, trainer and mediator in private practice, and Chairperson, Westcoast Mediation Services;

Arthur Ridgeway, Ph.D., registered psychologist, consultant and trainer in private practice;

Gordon Sloan, LL.B., mediator and trainer in private practice;

Paula Temrick, mediator and counsellor in private practice, education consultant, and Vice-Chairperson, Westcoast Mediation Services;

Dale Zaiser, consultant and counsellor in private practice, and Instructor, Douglas College.

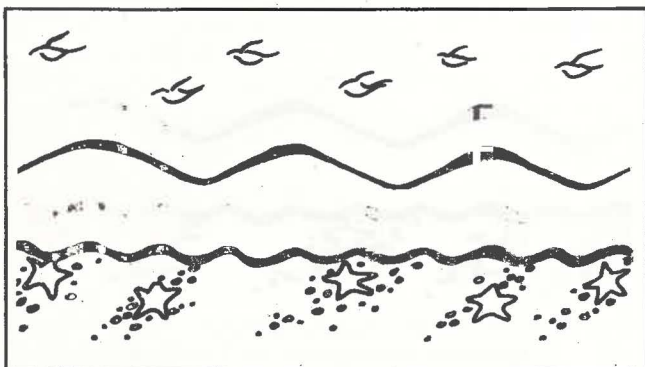
Other resource people with complementary expertise and specializations are also involved.

COURSE TIMES AND LOCATIONS

Unless otherwise indicated under individual course listings, courses will be held at the Justice Institute of BC, 4180 West 4th Ave., Vancouver, BC, or the Italian Cultural Centre, 3075 Slocan Street, Vancouver, BC. **Classes will be in session from 9:00 am until 5:00 pm.** Parking is free at both locations.

COFFEE AND JUICE

Coffee and juice will be provided daily at each workshop at 8:30 am and at the morning and afternoon breaks. **PLEASE BRING YOUR OWN CUP/MUG.** Styrofoam coffee cups will not be provided. Those who have not brought their own cups may purchase a Justice Institute mug for \$3.25. Lunch is available on campus or at nearby restaurants.



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Conflict Resolution I: Dealing with Interpersonal Conflict (#CR100)

This course explores the sources and implications of interpersonal conflict within various contexts. Participants will have an opportunity to assess their current approaches to resolving conflicts and to broaden their range of options. An examination of power, expectations, anger and problem solving will include specific concepts, skills and techniques useful in the resolution of interpersonal conflicts. Emphasis will be on skill development through structured practice and roleplay simulations. Recommended as a prerequisite for Conflict Resolution II: Dealing with Anger (#CR200). (A Certificate Program core course.)

Dates: **September 26-28**, Michael Fogel
October 3-5 in Victoria, Bedford Hotel, Arthur Ridgeway
October 24-26 Randy Boychuck
November 14-16 at the Italian Cultural Centre, Karen Haddigan
December 5-7 Dale Zaiser
 Fee: \$200 (\$240 in Victoria)

Conflict Resolution II: Dealing with Anger (#CR200)

Angry, hostile or resistant feelings and behaviours are commonly generated in conflict situations. Efforts at resolving the conflict may be ineffective if these feelings are ignored or denied. This course presents theory, techniques and approaches for effectively managing angry feelings and behaviour, including confronting, defusing and disengaging in angry conflict situations and moving through anger to constructive problem solving. Emphasis will be on skill development through small group and individual exercises. Conflict Resolution I: Dealing with Interpersonal Conflict (#CR100) is recommended as a prerequisite for this course. (A Certificate Program core course.)

Dates: **October 17-19** at the Italian Cultural Centre, Mario Govorchin and Dale Zaiser
November 19-21 Randy Boychuck
November 28-30 in Victoria, Bedford Hotel, Arthur Ridgeway
 Fee: \$200 (\$240 in Victoria)

Mediation Skills I (#CR300)

Mediation is a practical method for assisting other people to resolve their conflicts and attain mutually satisfying outcomes. The process is useful in a wide variety of settings, including organizations, neighbourhoods, committees, schools and families. This course introduces the concepts, skills and techniques needed to mediate disputes encountered on a day-to-day basis. Emphasis will be on skill development through simulated mediations. (A Certificate Program core course.)

Dates: **October 10-12**, Michael Fogel
November 7-9 Karen Haddigan
November 13, 15, 20, 22 (7-10pm), and **Saturday, November 24 in Surrey** (location TBA), Paula Temrick. (For registration or information please call South Surrey/White Rock Continuing Education at 531-1515.)
 Fee: \$200

Mediation Skills II (#CR400)

This course prepares the mediator to deal with complex and emotionally charged conflicts. Skills, techniques and theory include power-balancing, dealing with resistance and dysfunctional behaviour, mediator interventions and styles. Legal and ethical issues are also addressed. Skill practice sessions are facilitated by trained coaches. Prerequisite: at least four other courses in the Certificate Program, including Mediation Skills, Level I, or by permission of the Coordinator. (A Certificate Program core course.)

Dates: **November 21-23, 26, 27**, Marg Huber and Gordon Sloan
 Fee: \$350

Negotiation Skills I (#CR500)

Negotiation skills are essential in daily interactions with others to assist you in getting what you need and want. Principled negotiation results in an agreement that responds to the interests of both parties involved. This course introduces the skills, theory and techniques for applying principled negotiation in a variety of work and day-to-day situations. Participants will learn to build a collaborative climate and use the skills and concepts of principled negotiation. Required reading: *Getting to Yes* by Roger Fisher and William Ury, Penguin Books, 1981. (A Certificate Program core course.)

Dates: **October 3-5**, Karen Haddigan
October 31 - November 2 at the Italian Cultural Centre, Marg Huber
December 12-14, Paula Temrick
 Fee: \$200

Negotiation Skills II (#CR600)

This course applies the negotiation process and techniques from the Level I course to more complex situations. Content will include negotiator assertiveness and style, factors that

escalate or de-escalate competitiveness, resolving impasses and overcoming resistance. Emphasis will be on skill development through simulated negotiations facilitated by trained coaches. Required reading: *Getting to Yes* by Roger Fisher and William Ury, Penguin Books, 1981. Prerequisite: at least four other courses in the Certificate Program, including Negotiation Skills, Level I, or by permission of the Co-ordinator. (A Certificate Program core course.)

Dates: **November 13-16**, Michael Fogel
December 11-14 at the Italian Cultural Centre,
Stacey Holloway and Mario Govorchin
Fee: \$275

Conflict Resolution Skills Assessment

Open only to those students enrolled in the Conflict Resolution Certificate Program. Candidates are required to demonstrate a satisfactory level of proficiency in the areas of mediation and negotiation prior to being granted the Conflict Resolution Program Certificate.

Mediation Skills Assessment (#CR499) Negotiation Skills Assessment (#CR699)

Dates: **September 17-21**
Fee: \$90 per assessment
Resource Persons: Marje Burdine, Co-ordinator, Centre for Conflict Resolution Training, and the Centre's resource people.

Assertion Skills in Conflict Situations (#CR702)

This course is for people who are usually assertive but who either over-react or sell themselves out in difficult conflict encounters, such as when dealing with powerful, aggressive individuals, or in high-risk, high-stake situations. The result is often a diminished relationship or unmet goals. Assertively expressing your needs, thoughts, feelings and beliefs is essential to improving self-esteem and enhancing relationships. It is also a key element in ensuring mutual understanding and respect, even though strong feelings are involved. (A Certificate Program elective course.)

Dates: **September 19-20** at the Italian Cultural Centre,
Paula Temrick
October 29-30, Mario Govorchin
October 30, November 1 (7-10pm), and
Saturday, November 3 in Surrey (location TBA),
Paula Temrick. (For registration or information
please call South Surrey/White Rock Continuing
Education at 531-1515.)
November 1-2 in Victoria, Bedford Hotel, Arthur
Ridgeway
Fee: \$150 (\$190 in Victoria)

Anger Management with Youth (#CR720)

Adult-youth conflict situations often involve dealing with some level of anger. These angry feelings may take the form of resistance, withdrawal, or acting-out behaviours. To resolve conflicts with youth, angry feelings need to be acknowledged before rational problem solving can occur. This skill-building workshop will examine the developmental issues of adolescents in the context of conflict situations.

Anger management skills will assist the adult and youth to move through anger to identification of the problem. Problem solving strategies will show how to resolve conflicts with youth and achieve the best outcome for both parties. The goal is to help adults empower youths with the problem solving skills necessary to develop independent behaviours and co-operative adult and peer relationships. (An elective in both the Conflict Resolution and the Working with Troubled and Troubling Adolescents certificate programs.)

Dates: **November 28-29**, Paula Temrick
Fee: \$150

Empowering Youth Through Problem Solving (#CY139)

Dates: **October 30-31**, Paula Temrick
See Children and Youth category for course description.

Group Conflict Resolution (#CR736)

Group conflict stems from a variety of sources, including: role or task confusion, value differences, conflicting needs or styles, personality differences and hidden agendas. This course is designed to assist group leaders or members to identify the cause of the conflict, determine an appropriate intervention, and assist the group to move from conflict to problem solving. Content will include theory and concepts essential to understanding group process and group facilitation. Prerequisite: a core course in the program or by permission of the Co-ordinator. (A Certificate Program elective course.)

Dates: **December 10-11**, Karen Haddigan
Fee: \$150

Critical Skills for Communicating in Conflict Situations (#CR735)

This course is intended for those who have had little or no previous training in conflict resolution skills. It will focus intensively on the micro-skills essential to effective mediating, negotiating or resolving of interpersonal conflict. It is recommended for anyone entering the Certificate Program but would be helpful as an isolated learning experience. Each skill will be demonstrated and then practised in the context of a conflict situation. Specific skills will include: non-judgemental listening, probing and clarifying, reframing, refocusing and assertive, non-defensive communication. (A Certificate Program elective course.)

Dates: **September 24-25**, Marg Huber
October 15-16 at the Italian Cultural Centre, Karen
Haddigan
October 16, 18 (7-10pm) and Saturday, October
20 (9-5pm) in Surrey (location TBA), Dale Zaiser.
(For registration or information please call South
Surrey/White Rock Continuing Education at
531-1515.)
November 26-27 at the Italian Cultural Centre,
Randy Boychuck
Fee: \$150

Conflict in Organizations: Symptoms, Origins and Strategies (#CR704)

Conflict in organizations takes many forms. This course focuses on those difficulties that arise because of differences between the needs of the individual and the organization. What prevents an organization from working well for its people? What are the impacts of management style and organizational culture? What are our deep-rooted assumptions about the nature of our organizations and our work? From these questions, the focus will shift to a review of some alternative forms of organizations and strategies for their development. The objectives of this course are to increase understanding of organizational conflict and to provide options that participants may then apply in their own situations. (A Certificate Program elective course.)

Dates: **November 5-6**, Mike Talbot, M.A., M.Tech., organizational consultant in private practice with a particular interest in organizational evolution.
Fee: \$150

Shifting From Positions to Interests (An Advanced Workshop) (#CR748)

Whether in the context of negotiation, mediation or interpersonal conflict, people need to know and express what they want. Yet people are often unaware of what they want or only know what they don't want. Their needs, wants, fears and concerns are unclear. This skill-building course is designed to assist participants in creating positive outcomes through a deeper exploration of underlying interests and intentions in conflict situations. Participants will expand their questioning strategies, develop behavioural flexibility, increase choice, and identify personal and interpersonal barriers and strengths. Recommended prerequisite: at least two other courses in the Certificate Program. (A Certificate Program elective course.)

Dates: **December 3-4**, at the Italian Cultural Centre, Arthur Ridgeway
Fee: \$150

Silent Messages: Communicating Non-Verbally in Conflict Situations (#CR758)

We all communicate something every minute that we are with other people. Particularly in conflict situations, people often give one message non-verbally and quite another message verbally. These mixed messages may be confusing, irritating and even misleading. Resolving conflicts effectively requires an awareness of our own and others' non-verbal communication including facial expressions, hand gestures, posture, voice tone, pacing, eye contact and spacial variations. This course will expand your ability to tune into the fuller message in conflict situations, including mediations, negotiations and interpersonal disputes. It will also help you improve your own skills in sending clear, congruent messages. (A Certificate Program elective course.)

Dates: **September 20-21**, Mario Govorchin and Marg Huber
Fee: \$150

Resolving Inner Conflict (#CR744)

Many of us work with clients who feel stuck when faced with a major decision or who repeatedly make decisions which do not seem to work out well for them. They may be confused by the message they are receiving from the head versus the heart, or may feel overwhelmed by the multitude and complexity of the influencing factors. As a result, they postpone decision making beyond the optimal time, or plunge ahead and risk making a poor decision. This course will present a set of skills and processes to facilitate personal decision making when values or needs are in conflict. Participants will assess their own styles of decision making and will focus on one of their own inner conflicts in order to learn an innovative and systematic approach to personal decision making. (A Certificate Program elective course.)

Dates: **October 1-2**, Randy Boychuck
Fee: \$150

Family Mediation (#CR758)

This course is designed for students who have completed Mediation, Level II, in the Certificate Program or who are practicing mediators specializing in separation and divorce issues. The focus will be on knowledge and skills needed to mediate parenting issues involved in separation, divorce and post-divorce agreements, including: family systems theory; the effect of separation and divorce on the family, and specifically on the children at various developmental stages; power issues; financial issues; parenting options; the involvement of other professionals; knowledge of the court and legal systems; and when and how to involve children and other crucial parties in the mediation.

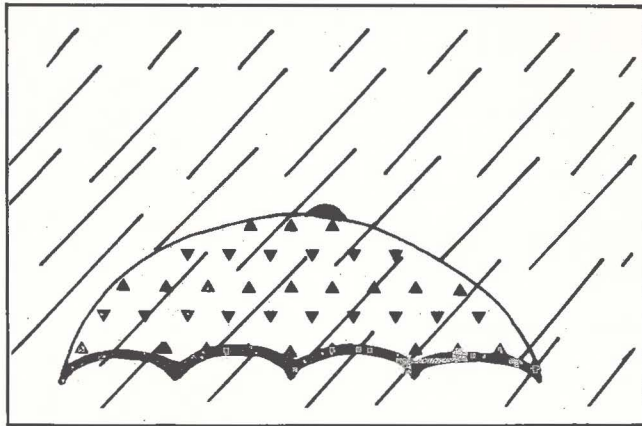
Dates: **December 5-7,10,11**, Instructors: Marje Burdine, Co-ordinator, Centre for Conflict Resolution Training, and others TBA
Fee: \$350

Building Competency in Mediation and Negotiation (#CR759)

Building competency requires the integration of skills and concepts that form the backbone of the negotiation and mediation process. This course will isolate stumbling blocks that chronically arise in this integration process. Video examples of mediation and negotiation pitfalls will be presented as well as examples of effective techniques for avoiding these trouble spots. Learners will be assisted to assess their own work given these indicators of competency. Prerequisites: #CR100, #CR300, #CR500. (A Certificate Program elective course.)

Date: **October 16** at the Italian Cultural Centre
Fee: \$50
Resource Person: Marje Burdine, Co-ordinator, Centre for Conflict Resolution Training





Crime Prevention

The following courses are co-sponsored with the BC Ministry of Solicitor General, Crime Prevention Program. **Unless otherwise indicated, Crime Prevention courses will be held at the Justice Institute and will be in session from 9:00 am to 5:00 pm.**

Adolescents and Addiction: Practical Strategies for Assessment and Intervention (#CY141)

Dates: **September 24-25**

See Children and Youth category for workshop details.

Working with Pre-Delinquent and Delinquent Youth (#CY124)

This workshop is directed toward professionals working with pre-delinquent and delinquent youth. Day one will look at the psychological needs of adolescents, compare and contrast normal and dysfunctional needs of adolescents, and present an overview of counselling strategies for behavioural change. Day two will examine counselling strategies in more depth with particular emphasis on models that assist adolescents to develop a sense of personal responsibility and respect in their own community.

Dates: **September 27-28 in Nelson
October 25-26**

Fee: **\$115**

Resource Person: Larry Green, M.A., counsellor in private practice.

Ending Violence in Families (#EP141)

Dates: **October 15-16**

See Family Assault and Sexual Violence category for conference details.

Family Assault and Sexual Violence

Unless otherwise indicated, Family Assault and Sexual Violence courses will be held at the Justice Institute and will be in session from 9:00 am to 5:00 pm.

Child Sexual Abuse Intervention: A Training Program for Practitioners (#CSA105)

This program is designed for practitioners currently working with child or adult sexual abuse victims. It will: examine theoretical issues, demonstrate intervention skills, present treatment approaches, and develop interdisciplinary networking. A certificate of achievement will be available upon successful completion of the program.

Dates: Complete Program: **January 8-June 22, 1991**

Children and Youth option: **January 18-27**
(every second Friday and Saturday)

Adult Survivor option: **April 12-June 22**
(every second Friday and Saturday)

Fee: **\$775** for complete program; **\$575** for Children and Youth option; **\$500** for Adult Survivor option.

Contact the Registration Office for a brochure describing the program, dates, and resource people.

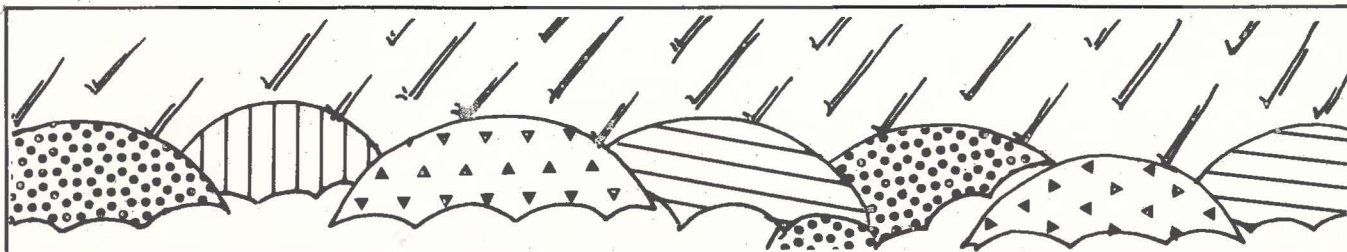
Reaching for Solutions: Challenges for the 1990s (#CSA145)

This half-day forum directed toward child welfare and criminal justice professionals will examine the recommendations made to the Minister of National Health and Welfare on child sexual abuse, and will explore the challenges faced by these professionals in responding to this serious social problem.

Dates: **September 17 (8:30 am - Noon)**

Fee: **\$35**

Resource People: Rix Rogers, Executive Director, Canadian Child Welfare Association and former special advisor to the Minister of National Health and Welfare on child sexual abuse in Canada; Fran Grunberg, Vice-President, Society for Children and Youth; and Wendy Harvey, Child Abuse Committee, Society for Children and Youth.



Ending Violence in Families: Theological and Counselling Considerations (#EP141)

This conference, which is directed toward pastoral and community counsellors, will examine theological and clinical considerations in working with clients who have been victims of family violence. Theme plenaries will explore child sexual abuse, elder abuse, and violence directed toward women. Workshop sessions will cover working with battered women, intervening with violent men, and treating adult sex offenders. Funding assistance from the VanDusen Foundation and Ministry of Solicitor General, Crime Prevention Program.

Dates: **October 15-16**

Fee: \$65

Resource People: Presenters will include Sister Nuala Kenny, Professor and Head of the Department of Paediatrics, Izaak Walton Killam Children's Hospital, Halifax; Shirley Endicott Small, sociologist, author and founding member of Education Wife Assault; Clarissa Green, consultant and counsellor; Mitchell Whitman, counsellor with the Burnaby Christian Counselling Group; Jim Browning, clinical psychologist and co-leader of the Assaultive Husband Program; and Linda Tod, co-ordinator of the SPARC of BC project on elder abuse.

Group Work with Adult Sex Offenders (#EP170)

This workshop is directed toward practitioners who lead groups for adult sex offenders in community or institutional settings. Day one will examine the function and purpose of running treatment groups, explore the need to examine ground rules and protocols, and consider what individual needs can be addressed in the group process. Day two will concentrate on therapeutic intervention, including the use of role plays and structured exercises, and will demonstrate ways to deal with resistance and denial.

Dates: **October 18-19**

Fee: \$135

Resource Person: Tom Foster, M.S.W., is a therapist in private practice specializing in work with adult sex offenders. He is the former program co-ordinator of the Sex Offender Treatment Program for the Regional Psychiatric Centre, Correctional Services of Canada.

Wife Assault and Substance Abuse: Implications for Assessment and Treatment (#EP153)

This program is directed toward practitioners working with women who have been battered and are substance abusers. It will explore the linkages between substance abuse and wife battering and will demonstrate how to separate and integrate issues in the assessment and treatment process. Using a family systems model, the workshop will examine the addictive family system, consider a framework for understanding and engaging with members of the system, and demonstrate specific methods to work with the woman to ensure her safety and facilitate her recovery.

Dates: **October 23-24**

Fee: \$115

Resource Person: Elizabeth Jeffries, M.A., family therapist in private practice with extensive experience working in the fields of chemical dependency and family violence.

Motivating Men to Change: Working With Men Who Assault (#EP174)

This workshop will focus on developing effective, practical skills to redirect the violence and anger abusive men direct toward their wives or intimate partners. Content will examine the components of effective treatment, discuss and demonstrate interviewing principles and skills, highlight ways to assess for danger, model treatment approaches, and provide opportunities for participants to discuss ways to prevent their own burnout.

Dates: **October 30-31**

Fee: \$135

Resource Person: Dale Trimble, M.A., has extensive experience working with violent men. He is a co-founder of the Vancouver Family Court Assaultive Husbands Project.

Let's Talk About Touching: Training for Early Childhood Educators (#CSA110)

This workshop provides training for early childhood educators and kindergarten teachers in the use of a sexual abuse prevention program designed for three and one-half to five year olds. The program includes nine scripted lessons and teaching aids. It covers the nature and dynamics of child sexual abuse, use of the curriculum, and adaption of the program for use with special needs children. After completion of the two-day program kindergarten teachers and licensed pre-school staff currently working in a centre may purchase a teaching kit at a cost of \$25. The cost of the kit for others who complete the program is \$50. Teaching dolls are an additional \$60 a pair. Co-sponsored with the Early Childhood Education Association of BC, Ministry of Solicitor General, and Ministry of Health, Mental Health Services.

Dates: **November 2 and Saturday, November 3**
(#CSA110LM)

November 9 and Saturday, November 10 in Vernon. (For registration information call Okanagan College, 545-7291.)

A limited number of additional workshops may be held at the request of specific communities.

Agencies requesting workshops must be prepared to make a financial contribution to the costs of the program. Please call Patricia McNeill at 222-7229 for further details.

Times: 8:30 am - 4:30 pm

Fee: \$35 in Vancouver; \$45 in Vernon

Resource People: The program is taught by early childhood educators and sexual abuse prevention consultants who have received training in the program and have used the curriculum in their own professional setting.

The Double Battle: Treating the Substance Abusing and Sexually Abused Client (#CSA124)

This workshop is directed toward counsellors and group leaders interested in treating clients who are recovering from sexual abuse and substance abuse. Day one will cover assessment issues and history-taking, determining treatment approaches, responding to substance abuse relapses in therapy, and handling other issues such as eating disorders,

compulsive thefts and lying. Day two will focus specifically on leading groups for these clients, and will examine such issues as establishing ground rules, stages of the group process, critical incidents in the group, and voluntary or necessary termination of group membership.

Dates: **November 7-8**

Fee: \$150

Resource People: Myrna Driol, M.A., and Trisha Hiland, M.A., registered psychologists with extensive experience working in alcohol and drug services.

Treatment Approaches with Sexually Abused Adolescents (#CSA142)

This workshop is directed toward experienced treatment providers working with sexually abused adolescents. Content will review fundamental treatment principles, demonstrate an assessment framework, explore ways to develop mutuality in practice, and provide opportunities for participants to participate in case presentations and role plays related to challenging clients.

Dates: **November 14-15**

Fee: \$115

Resource Person: Carolyn Hudnall, M.S.W., therapist and trainer in private practice with extensive experience working with sexually abused adolescents in community and residential settings.

Fire Safety Distance Education

Registrants to distance education courses will have access to a knowledgeable tutor by telephone and correspondence throughout the course. Co-sponsored by Extension Programs and the Fire Academy. (Note: Fire service personnel in BC should contact the Fire Academy directly to obtain self-study courses.)

Fire Safety at Work (#DE102)

Designed in the distance education format and developed in co-operation with the Open College Component of the Open Learning Agency, this course is intended for employees and supervisors with job responsibilities in fire safety, as well as others with an interest in fire prevention and response. Course materials explore the nature of fire, common fuels and ignition sources, hazards for each building type, fire prevention, fire drills, and using portable extinguishers and a fire safety plan. After completing the course, students will be able to conduct basic fire prevention inspections, educate other employees on safe ways to respond to fire, lead fire drills, and prepare a full fire safety plan for any organization. Students are required to submit four written projects and pass a multiple choice exam to complete the course. Successful candidates will receive a certificate. **(This course is not designed for professional or volunteer fire service personnel.)**

Length: 120 self-study hours

Fee: \$250

Dangerous Goods (#DE101)

This course, designed for fire service personnel, is relevant to many non-fire service persons with responsibility in the area of dangerous goods. A series of five self-study booklets present the basic principles of controlling dangerous goods incidents. The course covers legal jurisdiction and highlights legislation that affects safety in storage and transport of dangerous goods. Information is offered on identification of dangerous goods under emergency conditions and on national, provincial and local information sources. The course discusses the inherent hazards of dangerous goods, with attention given to assessing a situation, determining the resources required, and taking appropriate initial action.

Length: 60 self-study hours

Fee: \$200

Basic Fire Science (#DE100)

This course, designed for fire service personnel, is applicable to many non-fire service persons who need a fundamental understanding of fire and flammable materials, and to members of the general public with an interest in this safety area. The course provides an introductory level study of basic chemical and physical principles underlying fire and dangerous goods behaviour in emergency situations. Topics include vapour pressure and combustion, elements of fire suppression, and general methods of fire control.

Length: 40 self-study hours

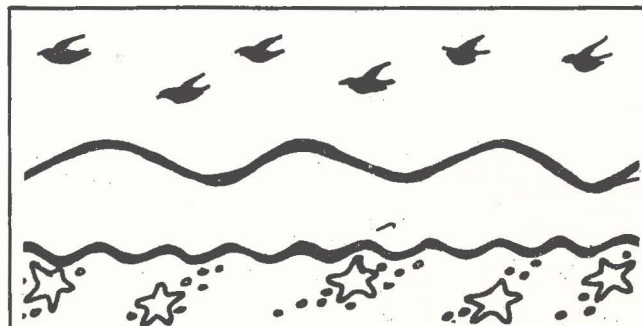
Fee: \$150

Technical Math (#DE105)

This course presents basic math skills for fire flow calculations such as volume and surface area. Frequent opportunities to apply information to practical situations are provided. Units covered include whole numbers, fractions and decimals, percentages, averages, algebraic equations, powers and square roots, ratios and proportions, and measurements of length, area and volume. It is assumed that the student has basic skills in addition, subtraction, multiplication and division.

Length: 40 self-study hours

Fee: \$150



In consideration of the environment, Extension Programs no longer uses styrofoam cups for juice or coffee. Please bring your own mug or treat yourself to a new JI mug for \$3.25.

Group Homes and Residential Care

The Justice Institute will keep records of all participants who complete workshops directed to group home staff and will apply credit for participation in these workshops to a certificate program currently being developed in the area. **Unless otherwise indicated, Group Home and Residential Care courses will be held at the Justice Institute and will be in session from 9:00 am to 5:00 pm.**

Supervising in a Group Home Setting, Level I (#MGMT214)

This workshop is directed toward both new and experienced group home supervisors. Course content will examine and apply basic supervisory skills within the context of a group home and will cover the skills required to supervise effectively, assess employees' levels of motivation and ability, apply situational leadership theory, and communicate with and delegate to staff who work shifts or are on call. Participants will also learn how to orient and train new employees, assess and manage specific staff, and manage conflict on the job.

Dates: **September 25-26**

October 16-17 in Victoria

Fee: \$135 for one registrant; in Victoria \$150
\$110 per registrant for two or more from the same agency or group home; in Victoria \$135

Resource Person: Sandra Hawley Rice, consultant and trainer.

Advanced Supervising in a Group Home Setting, Level II (#MGMT218)

This workshop is designed for supervisors who want to advance their supervisory and personnel management skills. Participants will learn selective interviewing techniques and other skills that will enable them to develop performance standards, conduct a performance review, manage specific performance problems, assess levels of employee stress on the job, and carry out disciplinary procedures. People who have taken the Level I course will be given registration priority.

Dates: **October 30-31**

November 20-21 in Victoria

Fee: \$135 for one registrant; in Victoria \$150
\$110 per registrant for two or more from the same agency or group home; in Victoria \$135

Resource Person: Sandra Hawley Rice, consultant and trainer.

Managing Challenging Behaviour in Adolescent Residential Settings (#CY136)

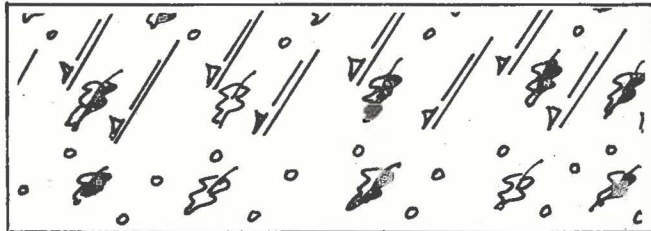
This workshop is directed toward program staff working with adolescents in community and residential settings. Content will examine approaches and strategies that can effectively be used to respond to adolescents displaying passive/aggressive, withdrawn, hostile and other self-defeating behaviour. Participants will have an opportunity to

apply their own experiences in working with difficult and challenging adolescents. (An elective in the Working with Troubled and Troubling Adolescents Certificate Program.)

Dates: **November 28-29**

Fee: \$150

Resource People: Allan A. Cohen, B.A., and Mahmud Nestman, M.Ed., counsellors and group leaders in private practice with extensive experience working with adolescents in community and residential care settings.



Intervention

Unless otherwise indicated, Intervention courses will be held at the Justice Institute and will be in session from 9:00 am to 5:00 pm.

The Co-dependency Trap: Assessment and Intervention Approaches (#EP143)

It has been estimated that for every chemically dependent person, there are at least five co-dependents. Frequently, these are people who grow up in alcoholic or troubled families. Co-dependency is characterized by a preoccupation with or extreme dependence on another person, substance or behaviour. If co-dependent behaviour is not addressed, the specific addiction may be controlled but the behaviours arising out of the addiction often continue. This two-day workshop will examine the nature and dynamics of co-dependent behaviour, consider the role of co-dependents within the dysfunctional family, and explore assessment approaches and creative treatment techniques.

Dates: **October 9-10**

Fee: \$150 for both days

Resource People: Maureen Ludwig Gold and Elaine S. Stoll, group leaders and counsellors in private practice with extensive experience working in private community agencies with clients who have chemical and behavioural addictions.

Who Cares for the Caregiver? (#EP173)

This highly experiential workshop is directed toward caregivers in the health and human service professions who need to develop a more supportive environment in order to carry out their increasingly demanding work. Participants will have an opportunity to examine their own values and perception of caregiving, explore the ways they have become overextended, and develop manageable ways to balance their work, family and personal lives. This workshop will be limited to 16 participants.

Dates: **October 11-12**

Fee: \$150

Resource Person: Bev Abbey, consultant, trainer and therapist in private practice.

Counselling in a Cross Cultural Context (#EP169)

This workshop is directed toward experienced counsellors who wish to enhance their skills in working effectively with clients from different cultural settings. Content will identify cross cultural issues that participants encounter in their work, explore counsellor/client differences and similarities, demonstrate and provide opportunities for participants to practice techniques for enhancing cross cultural interaction, and consider cultural-specific issues within a counselling setting.

Dates: **October 17-18**

Fee: \$150

Resource People: Rhonda Margolis, M.A., Counsellor with Student Counselling and Resource Centre, UBC, and liaison with International House; Susan Rungta, M.A., Counsellor with Canada Employment and Immigration.

Non-Directive Play Therapy (#CY104A)

This workshop is directed toward practitioners who use play therapy in their work with children. Content will cover principles of non-directive play therapy, the symbolic language of play as it develops through the therapy process, the kinds of play and how play changes, and stages of the treatment process. This workshop will be limited to 16 participants.

Dates: **November 2 and Saturday, November 3**

Fee: \$150

Resource Person: Marie Jose Dhaese, M.Ed., certified and registered art and expressive therapist specializing in play therapy.

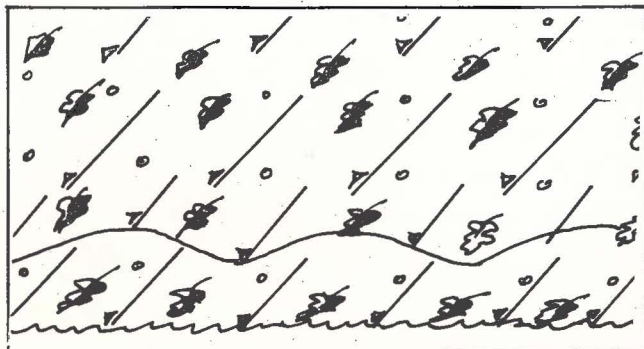
Working with the Troubled Family (#EP136)

This introductory workshop is directed toward professionals who are called upon to intervene with abusive, alcoholic or emotionally neglectful families and want to develop an understanding of the family system and its impact on individual members. Content will cover characteristics of functional and dysfunctional families, roles and behaviours within abusive and alcoholic families, assisting family members to identify key issues for recovery, and developing a framework for therapeutic intervention.

Dates: **November 19-20**

Fee: \$150

Resource People: Brenda Casey, counsellor and group leader in private practice; and Denise Peterson-Hall, family counsellor and group facilitator.



Supporting Women in Difficult Relationships (#EP175)

This workshop is directed toward staff who are facilitating peer-oriented support groups for women who are in difficult relationships. Content will explore societal, family and personal issues that define and influence group work with women, approaches and techniques that can be used in the group, and ways to enable group members to examine relationship issues.

Date: **December 7**

Fee: \$75

Resource People: Denise Peterson-Hall, family counsellor and group facilitator; and Ronni Richards, M.A., registered psychologist in private practice.

Group Facilitation Skills for Working with Victims (#EP107)

This workshop is directed toward staff who currently, or plan to, facilitate groups for victims of trauma. Content will cover group design and structure, stages in the group process, using controversy and conflict constructively, and role of the group facilitator.

Dates: **December 10-11**

Fee: \$125

Resource People: Sandra Berman, B.A., consultant and trainer; and Maggie Ziegler, M.A., therapist in private practice.

Management

Unless otherwise indicated, Management courses will be held at the Justice Institute and will be in session from 9:00 am to 5:00 pm.

Basic Supervisory Competency Program (#MGMT213)

Each job or function has a set of specific areas of knowledge, skill and operating values which, taken together, give individuals the competence to perform a particular job. This basic supervisory program is competency-based; it covers such topics as the role of the supervisor, situational leadership and teamwork, staff development, delegation of work, communication and interpersonal effectiveness, problem solving and decision making, and conflict resolution. The program is intended for first level supervisors, or those who aspire to be supervisors, in both government and private agencies. Before coming to the course participants and their managers will complete an inventory assessment of participants' skills and knowledge. BC Corrections Branch employees who successfully complete the course will be granted certification for the Basic Supervisor Competency Program, Week I. Co-sponsored with the Corrections Academy.

Dates: **October 1-5, 8:30 am - 4:30 pm**

December 3-7, 8:30 am - 4:30 pm

Fee: \$395

Resource Person: Joyanne Landers, Senior Consultant, Ryane Consulting Ltd.

Making Order Out of Chaos: Planning Skills for Administrative and Clerical Staff (#SUP110)

This planning workshop is directed toward administrative support staff who have too much to do and too little time. Participants will learn how to identify and eliminate time wasters, manage their work better, and increase their productivity.

Dates: **October 5**, 8:30 am - 4:30 pm
November 8 in Victoria, 8:30 am - 4:30 pm
December 3, 8:30 am - 4:30 pm
Fee: \$85 in Vancouver; \$100 in Victoria
Resource Person: Sandra Hawley Rice, consultant and trainer.

Training for Trainers: Tips, Techniques and Tactics (#MGMT223)

This practical workshop is directed toward people who deliver training programs as part of their overall job and want to update or enhance existing skills. Content will include: characteristics of adult learners, creating a comfortable learning environment, instructional styles and techniques, motivational strategies, instructional planning, evaluation strategies, and handling instructional challenges. The number of registrants will be limited to 12 to allow opportunities for each participant to practice group and one-to-one training in a supportive setting.

Dates: **October 29-30**
November 26-27
Fee: \$210
Resource Person: Reva Kalef, M.Ed.(Adult Education), consultant with R.K. Education Design Associates.

Performance Planning and Review (#MGMT215)

This workshop is designed for managers and supervisors who want to improve their ability to write performance standards and increase their skill in giving constructive feedback about performance. Following a discussion of the purposes of performance planning and review, participants will learn how to develop and carry out a performance plan, conduct a review interview, and administer the review system. This popular course has been expanded to two days to give participants ample time to practice their skills in these areas.

Dates: **November 1-2**
Fee: \$160
Resource Person: Maureen Hannah, training consultant.

Clear and Simple (#MGMT212)

This workshop is directed toward supervisors and managers who know what they want to say but have difficulty putting it in writing. Days one and two will cover communication as a transaction, writing skills, business styles and conveying organizational messages. Day three will specifically focus on report writing and will cover planning, organizing and special techniques. Participants are requested to submit two samples of their written work when they register. This workshop is limited to 16 participants.

Dates: **November 21-23**
Fee: \$210
Resource Person: Joanne Broatch, Consultant and Trainer, Ryane Consulting Inc.

Front Line/Firing Line: Handling the Angry Client (#SUP109)

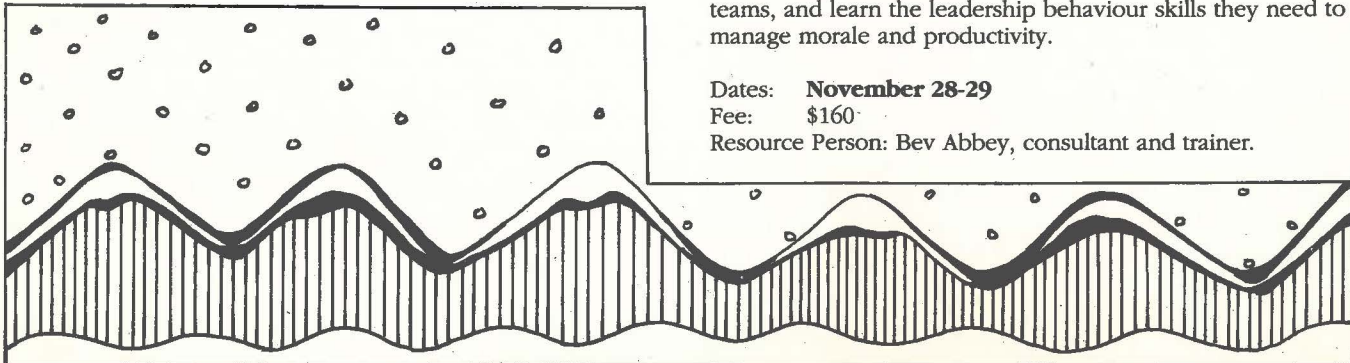
No matter where they work - a government, private or voluntary sector agency, or in the justice system - front office staff and line workers may find themselves having to handle distraught or angry clients. Through small group discussions and role plays, participants in this workshop will learn practical techniques to help them cool down these difficult encounters. Topics to be examined include resolving conflict, managing anger, and the concept of perceived power versus real power.

Dates: **November 22-23**, 8:30 am - 4:30 pm
Fee: \$160
Resource Person: Joyanne Landers, Senior Consultant, Ryane Consulting Ltd.

Motivating Your Workforce: Building a Strong Working Group (#MGMT225)

Groups are the backbone of most organizations; they are the vehicles for planning, organizing and accomplishing work, enhancing worker satisfaction, and contributing to staff development. But even though most managers spend more than half their working time in some form of group activity, many have little training or knowledge of group dynamics. This workshop is for managers who need to know how to motivate staff who have lost their energy and enthusiasm. Workshop participants will learn how to motivate both new and long-term employees, and how to help them develop as a healthy, inter-acting team. During the course of the two-day workshop, participants will look at the five stages of group development, learn how to manage each stage effectively, identify characteristics of high performance teams, and learn the leadership behaviour skills they need to manage morale and productivity.

Dates: **November 28-29**
Fee: \$160
Resource Person: Bev Abbey, consultant and trainer.



Conducting Effective Meetings (#EP137)

Frequently, victim assistance co-ordinators, board members or others working in government, private, or voluntary sector agencies, are asked to chair a formal meeting or conduct an informal session. This workshop is designed to help participants update or enhance their skills in this area and to provide them with an opportunity to learn techniques for organizing and running practical, effective and efficient meetings. Topics to be discussed include: the role and expectations of a chairperson or meeting facilitator, methods of organizing and planning various types of meetings, ways to enhance formal presentations, techniques for managing disruptive and conflictual behaviour, how to arrive at a decision, and methods to ensure implementation and follow-up.

Dates: **November 29-30**

Fee: **\$160**

Resource Person: Maureen Hannah, training consultant.

Professional Health Programs

Professional Health Programs at the Justice Institute offers courses for physicians, nurses and pre-hospital care workers. The following courses can travel to your community. For more information or to enquire about the possibility of courses in your area contact Professional Health Programs, 222-7121. **Unless otherwise indicated, Professional Health Programs courses will be held at the Justice Institute and will be in session from 8:00 am to 5:00 pm.**

Advanced Cardiac Life Support (ACLS) Providers Course (#PHP100)

This two-day workshop is intended for physicians, nurses and pre-hospital care workers who are involved in the management of cardiac arrest victims. The two days are divided into lecture and practice components. The lectures highlight important information in pharmacology, dysrhythmia interpretation, sudden cardiac death, and post-resuscitation care as related to cardiac arrest management. Practice time is provided to enable participants to manage a cardiac arrest simulation and review cardiac dysrhythmias. Each participant will be given at least one opportunity to manage a cardiac arrest scenario. Pre-reading from the ACLS manual is required; allow at least eight hours to adequately prepare for this course. Successful completion is based on:

1. Demonstrating leadership during a cardiac arrest scenario.
2. Demonstrating ventilation and endotracheal intubation techniques.
3. Obtaining 80% correct on theory and dysrhythmia interpretation exam.
4. Providing evidence of current BCLS, level C, status.

Dates: **September 22-23 (Saturday and Sunday)**
December 1-2 (Saturday and Sunday)

Fee: **\$300 includes lunch and manual**

Advanced Cardiac Life Support Update (#PHP110)

This one-day course provides an opportunity for persons who have successfully completed ACLS to update to current ACLS standards. Pre-reading is required to supplement the theory lectures and practice sessions held during the day. Successful completion is based on:

1. Demonstrating leadership during a cardiac arrest scenario.
2. Demonstrating ventilation and endotracheal intubation techniques.
3. Obtaining 80% correct on theory and dysrhythmia interpretation exam.
4. Providing evidence of current BCLS, level C, status.

Dates: **October 13 (Saturday)**

December 1 (Saturday)

Fee: **\$175 includes lunch and manual.**

Advanced Cardiac Life Support: Out-of-Town Courses

The following ACLS courses are scheduled at the locations listed. Course content and criteria for successful completion are as indicated for Advanced Cardiac Life Support courses described above. For further information or to register for out-of-town courses, call Professional Health Programs at the Justice Institute, 222-7121.

ACLS Provider:

Chilliwack **September 29-30 (Saturday and Sunday)**

ACLS Update:

Chilliwack **September 29 (Saturday)**
Smithers **November 17 (Saturday)**
Saanichton **November 24 (Saturday)**

First Line Trauma Management For Nurses

A travelling course tailored to the needs of your facility and community can be arranged. Program content is related to the "must-do's" of multi-trauma assessment, treatment, and stabilization and can be presented in one- or two-day seminars. Program presentation is a combination of lecture and group practice sessions. Contact Sandy Barabe, Professional Health Programs, 222-7121, for further information regarding costs, availability and content.

First Line Trauma Management for Physicians

This one-day course is designed for physicians responsible for managing the trauma victim in a non-tertiary facility. Course content is provided by two emergency physicians and covers appropriate management of the ABC's and the assessment, treatment, and management of the multi-trauma victim. The course can travel to your community; contact Professional Health Programs at the Justice Institute, 222-7121, for further information.

Note: Refund and transfer policy in effect. Please see policy description under directions for "How to Register for a Course" in this Calendar. **No exceptions** will be allowed.



Victim Assistance

The following courses may be of particular interest to Victim Assistance Program co-ordinators. For workshop details, refer to the category listed under the course dates.

Basic Supervisory Competency Program (#MGMT213)

Dates: **October 1-5**
December 3-7
See Management category.

The Co-dependency Trap: Assessment and Intervention Approaches (#EP143)

Dates: **October 9-10**
See Intervention category.

Who Cares for the Caregiver? (#EP173)

Dates: **October 11-12**
See Intervention category.

Ending Violence in Families: Theological and Counselling Considerations (#EP141)

Dates: **October 15-16**
See Family Assault and Sexual Violence category.

Counselling in a Cross Cultural Context (#EP169)

Dates: **October 17-18**
See Intervention category.

Wife Assault and Substance Abuse: Implications for Assessment and Treatment (#EP153)

Dates: **October 23-24**
See Family Assault and Sexual Violence category.

Training for Trainers: Tips, Techniques and Tactics (#MGMT223)

Dates: **October 29-30**
November 26-27
See Management category.

The Double Battle: Treating the Substance Abusing and Sexually Abused Client (#CSA124)

Dates: **November 7-8**
See Family Assault and Sexual Violence category.

Treatment Approaches with Sexually Abused Adolescents (#CSA142)

Dates: **November 14-15**
See Family Assault and Sexual Violence category.

Working with the Troubled Family (#EP136)

Dates: **November 19-20**
See Intervention category.

Clear and Simple (#MGMT212)

Dates: **November 21-23**
See Management category.

Front Line/Firing Line: Handling the Angry Client (#SUP109)

Dates: **November 22-23**
See Management category.

Conducting Effective Meetings (#EP137)

Dates: **November 29-30**
See Management category.

Supporting Women in Difficult Relationships (#EP175)

Date: **December 7**
See Intervention category.

Group Facilitation Skills for Working with Victims (#EP107)

Dates: **December 10-11**
See Intervention category.

Child Sexual Abuse Intervention: A Training Program for Practitioners (#CSA105)

Dates: Complete Program: **January 18-June 22**
Children and Youth option: **January 18-April 27**
(every second Friday and Saturday)
Adult Survivor option: **April 12-June 22** (every second Friday and Saturday)
See Family Assault and Sexual Violence category.

Calendar of Courses

September - December, 1990

ACCIDENT INVESTIGATION

NOVEMBER

6-8 Traffic Accident Investigation: Level I
(#PTEC100)

DECEMBER

4-6 Traffic Accident Investigation: Level I
(#PTEC100)

CHILDREN AND YOUTH

SEPTEMBER

24-25 Adolescents and Addiction: Practical
Strategies for Assessment and Treatment
(#CY141)

27-28 Working with Pre-delinquent and Delinquent
Youth (#CY124) - in Nelson

28-29 Using Natural and Logical Consequences
for Behavioural Change (#EP172)

OCTOBER

3 Building a Positive Climate Through Groups
(#CY143)

5-6 Working with Troubled and Troubling
Adolescents: a Certificate Program for
Practitioners (#CY135)
Course Continues October 19-20,
November 2-3, 16-17, 30, December 1, 14-15

10-11 Group Skills with Adolescents (#CY129)

25-26 Working with Pre-delinquent and Delinquent
Youth (#CY124)

30-31 Empowering Youth Through Problem
Solving (#CY139)

NOVEMBER

2-3 Managing Out-of-Control or Assaultive
Behaviours (#CY142)

13-14 Adolescent Sex Offenders: Assessment
and Treatment Considerations (#CY113)

16-17 Crisis Intervention with Children and Youth
(#CY128)

28-29 Anger Management with Youth (#CR720)

28-29 Managing Challenging Behaviour in
Adolescent Residential Settings (#CY136)

CONFLICT RESOLUTION

SEPTEMBER

17-21 Mediation Skills Assessment (#CR499)
Negotiation Skills Assessment (#CR699)

19-20 Assertion Skills in Conflict Situations
(#CR702)

20-21 Silent Messages: Communicating Non-
Verbally in Conflict Situations (#CR758)

24-25 Critical Skills for Communicating in Conflict
Situations (#CR735)

26-28 Conflict Resolution I: Dealing with
Interpersonal Conflict (#CR100)

OCTOBER

1-2 Resolving Inner Conflict (#CR744)

3-5 Conflict Resolution I: Dealing with
Interpersonal Conflict (#CR100) - in Victoria

3-5 Negotiation Skills I (#CR500)

10-12 Mediation Skills I (#CR300)

15-16 Critical Skills for Communicating in Conflict
Situations (#CR735)

16 Building Competency in Mediation
and Negotiation (#CR759)

16, 18 (evenings), & 20
Critical Skills for Communicating in Conflict
Situations - in Surrey (#CR735)

17-19 Conflict Resolution II: Dealing with Anger
(#CR200)

24-26 Conflict Resolution I: Dealing with
Interpersonal Conflict (#CR100)

29-30 Assertion Skills in Conflict Situations
(#CR702)

30-31 Empowering Youth Through Problem
Solving (#CY139)

30, November 1 (evening), & 3
Assertion Skills in Conflict Situations
(#CR702) - in Surrey

31-November 2
Negotiation Skills I (#CR500)

NOVEMBER

1-2 Assertion Skills in Conflict Situations
(#CR702) - in Victoria

5-6 Conflict in Organizations: Symptoms,
Origins and Strategies (#CR704)

7-9 Mediation Skills I (#CR300)

13-16 Negotiation Skills II (#CR600)

13, 15, 20, 22 (evenings) & 24
Mediation Skills I (#CR300) - in Surrey

14-16 Conflict Resolution I: Dealing with
Interpersonal Conflict (#CR100)

19-21 Conflict Resolution II: Dealing with Anger
(#CR200)

21-23, 26, 27
Mediation Skills II (#CR400)

26-27 Critical Skills for Communicating in Conflict
Situations (#CR735)

28-29 Anger Management with Youth (#CR720)

28-30 Conflict Resolution II: Dealing with Anger
(#CR200) - in Victoria

DECEMBER

3-4	Shifting from Positions to Interests (An Advanced Workshop) (#CR748)
5-7	Conflict Resolution I: Dealing with Interpersonal Conflict (#CR100)
5-7, 10, 11	Family Mediation (#CR758)
10-11	Group Conflict Resolution (#CR736)
11-14	Negotiation Skills II (#CR600)
12-14	Negotiation Skills I (#CR500)

CRIME PREVENTION

SEPTEMBER

24-25	Adolescents and Addiction: Practical Strategies for Assessment and Intervention (#CY141)
27-28	Working with Pre-delinquent and Delinquent Youth (#CY124) - in Nelson

OCTOBER

15-16	Ending Violence in Families (#EP141)
25-26	Working with Pre-delinquent and Delinquent Youth (#CY124)

FAMILY ASSAULT AND SEXUAL VIOLENCE

SEPTEMBER

17	Reaching for Solutions: Challenges for the 1990s (#CSA145)
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OCTOBER

15-16	Ending Violence in Families: Theological and Counselling Considerations (#EP141)
18-29	Group Work with Adult Sex Offenders (#EP170)
23-24	Wife Assault and Substance Abuse: Implications for Assessment and Treatment (#EP153)
30-31	Motivating Men to Change: Working With Men Who Assault (#EP174)

NOVEMBER

2-3	Let's Talk About Touching: Training for Early Childhood Educators (#CSA110LM)
7-8	The Double Battle: Treating the Substance Abusing and Sexually Abused Client (#CSA124)
9-10	Let's Talk About Touching: Training for Early Childhood Educators - in Vernon
14-15	Treatment Approaches with Sexually Abused Adolescents (#CSA142)

GROUP HOMES AND RESIDENTIAL CARE

SEPTEMBER

25-26	Supervising in a Group Home Setting, Level I (#MGMT214)
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OCTOBER

16-17	Supervising in a Group Home Setting, Level I (#MGMT214) - in Victoria
30-31	Advanced Supervising in a Group Home Setting, Level II (#MGMT218)

NOVEMBER

20-21	Advanced Supervising in a Group Home Setting, Level II (#MGMT218) - in Victoria
28-29	Managing Challenging Behaviour in Adolescent Residential Settings (#CY136)

INTERVENTION

OCTOBER

9-10	The Co-dependency Trap: Assessment and Intervention Approaches (#EP143)
11-12	Who Cares for the Caregiver? (#EP173)
17-18	Counselling in a Cross Cultural Context (#EP169)

NOVEMBER

2-3	Non-Directive Play Therapy (#CY104A)
19-20	Working with the Troubled Family (#EP136)

DECEMBER

7	Supporting Women in Difficult Relationships (#EP175)
10-11	Group Facilitation Skills for Working with Victims (#EP107)

MANAGEMENT

OCTOBER

1-5	Basic Supervisory Competency Program (#MGMT213)
5	Making Order Out of Chaos: Planning Skills for Administrative and Clerical Staff (#SUP110)
29-30	Training for Trainers: Tips, Techniques and Tactics (#MGMT223)

NOVEMBER

1-2	Performance Planning and Review (#MGMT215)
8	Making Order Out of Chaos: Planning Skills for Administrative and Clerical Staff (#SUP110) - in Victoria
21-23	Clear and Simple (#MGMT212)
22-23	Front Line/Firing Line: Handling the Angry Client (#SUP109)
26-27	Training for Trainers: Tips, Techniques and Tactics (#MGMT223)
28-29	Motivating your Workforce: Building a Strong Working Group (#MGMT225)
29-30	Conducting Effective Meetings (#EP137)

DECEMBER

3	Making Order Out of Chaos: Planning Skills for Administrative and Clerical Staff (#SUP110)
3-7	Basic Supervisory Competency Program (#MGMT213)

PROFESSIONAL HEALTH PROGRAMS

SEPTEMBER

22-23	Advanced Cardiac Life Support (ACLS) Providers Course (#PHP100)
29-30	Advanced Cardiac Life Support Provider - Chilliwack
29	Advanced Cardiac Life Support Update - Chilliwack

OCTOBER

13	Advanced Cardiac Life Support Update (#PHP110)
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NOVEMBER

17	Advanced Cardiac Life Support Update - Smithers
24	Advanced Cardiac Life Support Update - Saanichton

DECEMBER

1-2	Advanced Cardiac Life Support (ACLS) Providers Course (#PHP100)
1	Advanced Cardiac Life Support Update (#PHP110)

VICTIM ASSISTANCE

OCTOBER

1-5	Basic Supervisory Competency Program (#MGMT213)
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9-10	The Co-dependency Trap: Assessment and Intervention Approaches (#EP143)
11-12	Who Cares for the Caregiver? (#EP173)
15-16	Ending Violence in Families: Theological and Counselling Considerations (#EP141)

17-18	Counselling in a Cross Cultural Context (#EP169)
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23-24	Wife Assault and Substance Abuse: Implications for Assessment and Treatment (#EP153)
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29-30	Training for Trainers: Tips, Techniques and Tactics (#MGMT223)
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NOVEMBER

7-8	The Double Battle: Treating the Substance Abusing and Sexually Abused Client (#CSA124)
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14-15	Treatment Approaches with Sexually Abused Adolescents (#CSA142)
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19-20	Working with the Troubled Family (#EP136)
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21-23	Clear and Simple (#MGMT212)
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22-23	Front Line/Firing Line: Handling the Angry Client (#SUP109)
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26-27	Training for Trainers: Tips, Techniques and Tactics (#MGMT223)
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29-30	Conducting Effective Meetings (#EP137)
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DECEMBER

3-7	Basic Supervisory Competency Program (#MGMT213)
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7	Supporting Women in Difficult Relationships (#EP175)
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10-11	Group Facilitation Skills for Working with Victims (#EP107)
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Certificate Programs

Extension Programs offers certificate programs in the following fields:

Working with Troubled and Troubling Adolescents - a new program for practitioners working with adolescents in community and residential settings. Workshops will focus on assessment and intervention skills. See page 3.

Child Sexual Abuse Intervention - designed for practitioners currently working with child or adult sexual abuse victims. The program covers theory, assessment, and treatment approaches. Participants can choose from Adult Survivor, Children and Youth, or Complete Program options. See Page 9.

Conflict Resolution - includes courses in mediation, negotiation, interpersonal conflict resolution and dealing with anger. Individualized training is provided by experienced coaches using video feedback. The program is designed for counsellors, educators, managers and other service providers whose jobs involve resolving conflicts with clients or staff. See page 5.

What is the Justice Institute?

The Justice Institute of BC was established as a post-secondary educational institute in 1978. The Institute is funded through a core budget provided by the Ministry of Advanced Education and Job Training and is governed by a Board of Directors.

The following ministries contract with the Justice Institute to develop and deliver training through separate academies/divisions:

Ministry of Solicitor General

- Corrections Academy
- Police Academy

Ministry of Municipal Affairs

- Fire Academy

Ministry of Attorney General

- Court Services Academy

Ministry of Health

- Emergency Health Services Academy

Programs offered by the academies/divisions can be summarized as follows:

- **Corrections Academy** trains all Corrections Branch employees who work in institutional and community settings, i.e. security and probation officers. The Academy develops courses for both recruit and advanced levels.
- **Emergency Health Services Academy** trains emergency medical attendants and advanced level paramedics employed in the provincial ambulance system. Other persons employed in emergency medical care may also receive training through Emergency Health Services Academy.
- **Fire Academy** trains volunteer and full-time firefighters to assume leadership roles in fire prevention, training and command. The Academy uses distance education, hands-on training, and train-the-trainer programs, both in-field and on-site.
- **Police Academy** trains the recruits and career officers of BC's 12 municipal police departments. Employees of other enforcement agencies also participate in Academy training, when appropriate.

- **Court Services Academy** provides courses for managers and supervisors, deputy sheriffs and other court services staff. The Academy also undertakes special projects on behalf of Court Services Branch.

- **Finance and Administration Division** attends to the business operations of the Institute. It is responsible for financial operations, purchasing, receiving and stores, accounting, legal and personnel matters, and the operation of the physical facilities.

- **Educational Services Division** provides library, media, and curriculum development services to the Institute. The Division offers interdisciplinary and public programs through Extension Programs and the Pacific Traffic Education Centre.

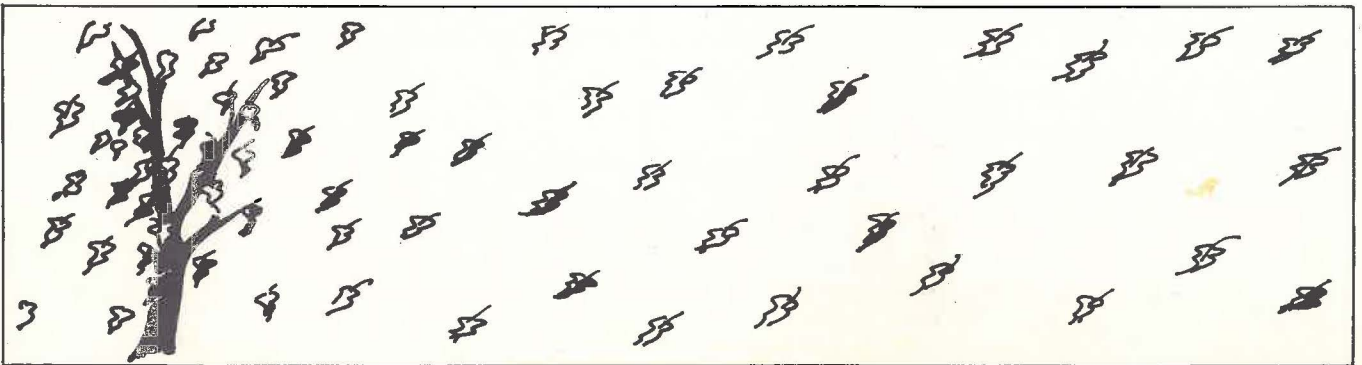
What is Extension Programs?

Extension Programs offers a range of interdisciplinary, contract and public programs for government personnel, community agency staff and volunteers, and other interested individuals. Programs deal with justice and public safety issues, information and education on the justice system, and job related skills.

Special projects undertaken by Extension Programs are either sponsored solely by the Justice Institute or are developed in conjunction with other organizations. Most programs are held at the Justice Institute; however, staff have a provincial mandate and work co-operatively with other groups to organize programs throughout British Columbia.

Extension Programs offers a certificate program in Conflict Resolution through the Centre for Conflict Resolution Training; and certificate programs in Child Sexual Abuse Intervention and Working with Troubled and Troubling Adolescents through Justice, Family and Agency Training.

- **Extension Programs professional development and community education courses** - Calendars of Extension Programs courses are produced three times a year and distributed to a cross-section of people. If you would like to receive this calendar regularly and are not currently on our mailing lists, call Extension Programs at 222-7287, and ask to be put on the general mailing list.



West 8th Avenue

BLAKE HALL

RECEPTION
REGISTRATION
LECTURE THEATRE
PORTABLE CLASSROOM
"STOP TO GO" DELI
FIRST AID

POLICE ACADEMY
CORRECTIONS ACADEMY
COURT SERVICES
ACADEMY
EDUCATIONAL
SERVICES DIVISION
FINANCE AND
ADMINISTRATION
DIVISION

RECREATION CENTRE

♿ WASHROOM
GYMNASIUM
SWIMMING POOL

CAFETERIA

♿ WASHROOM
NORTH CLASSROOM
SOUTH CLASSROOM

LAWRENCE HALL

LIBRARY
MEDIA CENTRE
AUDITORIUM
STUDENT RESIDENCE
VENDING MACHINES

FIRE ACADEMY
EMERGENCY HEALTH
SERVICES ACADEMY

CLASSROOMS

GYMNASIUM

BLAKE HALL

CAFETERIA

CLASSROOMS

LAWRENCE
HALL

FACULTY & STAFF

PARKING

RESIDENTS

PARKING



Bus Stop

West 4th Avenue

MAIN ENTRANCE

Bus Stop

Bus Stop

INDICATES
RESTRICTED
PARKING



Conflict Resolution Certificate Program Offered in Kelowna

The Justice Institute and Okanagan College Continuing Education will co-sponsor the full Conflict Resolution Certificate Program beginning in the Spring, 1991. This satellite program is in response to the increasing demand for this training from the Interior. Watch for course schedule and registration information in the Winter/Spring Calendar. For information, contact JI Program Co-ordinator Marje Burdine, at 222-7248, or Okanagan Program Administrator, Russell Krasnuik, at 862-5480.

A Day with Dr. Richard Krugman

Extension Programs' Justice, Family and Agency Training is pleased to announce that internationally regarded expert in child abuse and neglect, Dr. Richard Krugman, is coming to the Justice Institute.

Date: January 25, 1991

Program: Morning: A plenary address - Developing a Child Sexual Abuse Agenda for the 1990s
Afternoon: A workshop for frontline professionals on medical issues involved in the investigation of child sexual abuse cases.

Location and Fee: To be announced.

Dr. Krugman is Professor of Pediatrics, Director of the C. Henry Kempe National Center for the Prevention and Treatment of Child Abuse and Neglect, and Acting Dean, University of Colorado School of Medicine. He has served on numerous boards and committees and has written extensively on topics related to child abuse and neglect.

Look for an announcement of more details this fall.

How to Register for a Course

REGISTER BY MAIL

To register by mail, complete the Registration Form below or send the required information and a cheque made payable to the Justice Institute (**no post-dated cheques accepted**) to:

Registration Office
Justice Institute of BC
4180 West 4th Avenue
Vancouver, BC
V6R 4J5

If registering for more than one course, **please send separate cheques for each course**. If you wish to register for a program and the Justice Institute is not handling registration, telephone the number listed in the program description for further information.

REGISTER BY PHONE

To register by phone using your VISA or MasterCard, call 222-7111 between 8:30 am and 4:30 pm, weekdays. Please have your credit card number ready when you call.

REGISTER IN PERSON

You can register in person at the Justice Institute, Room 119, Blake Hall (two doors down from receptionist on the main floor). Hours are 8:30 am to 4:30 pm, Monday-Friday. Please telephone in advance to ensure there is space for you in the course(s).

REGISTRATION INFORMATION AND INDIVIDUAL COURSE BROCHURES: 222-7111.

REGISTER BY FAX

To register by FAX using your VISA or MasterCard, complete the Registration Form, including all credit card information, and FAX it to Registration Office, Justice Institute of BC at 660-1875.

TAX DEDUCTION

You may deduct tuition fees from your income tax if the total amount exceeds \$100 and is paid to one educational institution. Deductions may be claimed for one or more courses taken during the tax year. **Save your registration receipts.**

REFUND POLICY

Registration fee minus an administration charge is refundable if we receive your **written notification** of cancellation **seven working days** in advance of the course date. The white copy of the registration receipt must be presented in order to receive a refund.

TRANSFER POLICY

Notification regarding transfer from one course to another must be received **seven working days** in advance of the course date. There is an administrative fee of \$15 for such transfers; this fee also applies to registrations taken by telephone or fax.

COURSE CANCELLATIONS

A full refund of tuition fees will be issued for courses cancelled by the Justice Institute. The Institute is **not** responsible for participants' expenses if a course must be cancelled because of low enrolment. The Institute reserves the right to cancel courses if enrolments are insufficient. We truly regret any inconvenience this may cause.

Registration Form

Mail to: Registration Office, Justice Institute, 4180 West 4th Avenue, Vancouver, BC, V6R 4J5

I wish to register in the following program(s):

PROGRAM NAME	PROGRAM NUMBER	DATE(S)	FEE
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PROGRAM NAME	PROGRAM NUMBER	DATE(S)	FEE
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PROGRAM NAME	PROGRAM NUMBER	DATE(S)	FEE
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SURNAME	GIVEN NAME
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POSITION	ORGANIZATION
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STREET/CITY	POSTAL CODE
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PHONE (DAY)

METHOD OF PAYMENT:

☐ Enclosed is my cheque payable to the Justice Institute.

☐ VISA CARD # --- Expiry Date:

☐ MASTERCARD # --- Expiry Date: