

# The Justice Institute of British Columbia

## Extension Programs Schedule

April–July, 1988

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**For more information about any of these programs  
and to enquire about registration, contact:**

**Justice Institute of B.C.  
4180 West 4th Avenue, Vancouver, B.C. V6R 4J5  
Telephone: 228-9771 Local 311**

# SUMMER INSTITUTE

Now celebrating its tenth anniversary, the Justice Institute invites you to participate in its Summer Institute courses during July. Course highlights include:

- Risk Management
- EMS Trainers and EMS Technical Skills Programs
- National Conference on the Use of Video in Child Sexual Abuse Cases
- Sexual Abuse Training for Practitioners
- Critical Incidents
- Defensive Tactics and Control Techniques
- Conflict Resolution
- Conflict Resolution with Children and Youth
- Effective Presentations

Details on these are contained in this schedule. A separate Summer Institute calendar is available from the Registration Office, 228-9771, local 311.

## Administration



### **SUPPORTIVE MANAGEMENT OF THE LEGAL AND FINANCIAL AFFAIRS OF THE AGING CLIENT: Options for Administrative and Program Staff (#EP130)**

Date: **April 14** at the Justice Institute

Fee: \$55

Resource Persons: Shelagh Nebocat M.S.W. with many years experience working with long term care clients.

This workshop is directed toward administrative and program staff who find themselves assisting elderly clients in the management of their financial or legal affairs. Emphasis will be upon the provision of assistance within a framework of minimum intrusion and maximum protection. Issues to be addressed include: power of attorney, role of the Public Trustee, involvement of family members and ensuring accountability while taking on increased authority.

### **DUTIES AND RESPONSIBILITIES OF DIRECTORS IN B.C. (#EP200)**

Dates: **April 7 (7pm–10pm), April 8 (7pm–10pm) and April 9 (9:30am–4pm)** at the Justice Institute

Fee: \$350

Resource Person: Kenneth G. Hanna, Lyall McKercer Hanna, barristers and solicitors.

This course has been designed for company directors and officers of exchange issuers to enable them to recognize and discharge their duties and responsibilities effectively. The session provides a detailed examination of new securities requirements. Content includes: powers and functions of directors, fiduciary duties, statutory duties and liabilities, protection of directors, overview of the new Securities Act, sale of "control shares", continuous disclosure, insider trading and reporting, financial reporting, shareholders' meetings.

### **A WORKSHOP FOR COMMUNITY SERVICE CONTRACTORS (#EP132)**

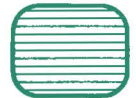
Dates: **June 9–10** at the Justice Institute

Fee: \$75

Resource People: Steve Howell and Karen Beyer, Staff Development Officers, Corrections Academy, Justice Institute.

A two day workshop to assist those providing community work services coordination on contract to the Corrections Branch. The course would cover the organization and mandate of the Branch, the legal basis of community work service in both the Criminal Code and the Young Offenders Act, evidentiary requirements for the charge of Breach of Probation, strategies for recruiting and monitoring community service placements and supervision of offenders. Co-sponsored with Corrections Academy.

## Children & Youth



### **DEPRESSION IN ADOLESCENCE Intervention Strategies (#CY121)**

Dates: **April 22–23** at the Justice Institute; Fee: \$120  
**May 20–21** in Victoria; Fee: \$165

Resource Persons: Dr. Resa Shore Horst, adolescent and adult psychiatrist with experience in adolescent residential treatment programs and currently in private practice; Lindsay Setzer, child care counsellor, with extensive experience in residential treatment and depressed adolescents.

This workshop is directed toward front line staff working with adolescents to assist them to identify warning signals related to depression, and to select appropriate interventions to respond. Content will provide an overview of risks and indicators, and corresponding intervention models, and through the use of case examples discuss and demonstrate tools for response.



### THE ADDICTED ADOLESCENT:

#### Assessment and Intervention (#CY103)

Dates: **May 17–18** at the Justice Institute

Fee: \$105

Resource Person: Ruth Shell, consultant and trainer in private practice.

This two day workshop is directed toward professionals working with adolescents who have an addiction problem. Content will cover emergence of adolescent addiction, family components, an assessment model and the intervention process.

### ART AND PLAY THERAPY:

#### Treatment Approaches for Children Who Have Suffered a Loss (#CY104)

Dates: **June 3–4** at the Justice Institute

Fee: \$105

Resource Person: Marie Jose Dhaese, M.Ed., child therapist currently in private practice.

This workshop is directed toward people currently working in a community or residential setting with children and adolescents who have experienced a loss through death or divorce. Content will include function of art and play as it relates to the developmental stages of the child, types of loss, stages of grief and uses of art and play therapy.

### NURTURING SKILLS FOR EXHAUSTED PARENTS (#EP128)

Dates: **May 14–15** at the Justice Institute

Fee: \$65

Resource Person: Jennifer Shifrin, M.Ed., M.A., family therapist and speech pathologist with extensive experience working with families of special needs children.

This workshop is directed toward parents of special needs children to give them an opportunity to consider their own needs and present practical ways for them to both cope with their stress and begin to create new patterns to alleviate future stress. Co-sponsored with West Coast Association for Counselling and Therapy for Deaf Children.

### WORKING WITH DELINQUENT AND PRE-DELINQUENT YOUTH

(See Crime Prevention Section)

## Conflict Resolution



### CENTRE FOR CONFLICT RESOLUTION TRAINING

The Justice Institute, through its Centre for Conflict Resolution Training, is committed to the development and delivery of extensive training in conflict resolution. Most courses are limited to 20 participants. Individualized learning is facilitated by trained skills coaches including video feedback. The Centre offers a Conflict Resolution Certificate Program, the only one of its kind in Canada, consisting of six core courses totalling 147 classroom hours and elective courses totalling 63 classroom hours. For further details, contact 228-9771, local 224.

### CONFLICT RESOLUTION, LEVEL I:

#### Dealing with Interpersonal Conflict (#CR100)

Dates: **April 25–27** at the Justice Institute; Resource Person:

Paula Temrick, Senior Trainer, Centre for Conflict Resolution Training, counsellor and mediator in private practice.

**June 6–8** at the Justice Institute; Resource Person: Michael Fogel, LL.B, Senior Trainer, Centre for Conflict Resolution Training, counsellor and mediator in private practice.

Fee: \$180

This course explores the sources and implications of interpersonal conflict within various social and environmental contexts. Participants will have an opportunity to assess their current approaches to resolving conflicts and to broaden their range of options. An examination of power, expectations, anger and problem solving will include specific concepts, skills and techniques useful in the resolution of interpersonal conflicts. Skill building roleplays will be supported by one skills coach for each five participants. *Recommended as a prerequisite for Dealing with Anger (#CR200).* (A Conflict Resolution Certificate Program core course.)

### CONFLICT RESOLUTION, LEVEL II:

#### Dealing with Anger (#CR200)

Dates: **May 25–27** at the Justice Institute; Resource Persons:

Stacey Holloway, consultant, trainer and counsellor in private practice; Randy Boychuck, M.A., counsellor in private practice.

**June 27–29** at the Justice Institute; Resource Person: Paula Temrick, Senior Trainer, Centre for Conflict Resolution Training, counsellor in private practice.

Fee: \$200

Angry, hostile or resistant feelings and behaviours are commonly generated in conflict situations. Efforts at resolving the conflict may be ineffective if these feelings are ignored or denied. This course presents theory, techniques and approaches for effectively managing angry feelings and behaviour including confronting, defusing and disengaging in angry conflict situations and moving through anger to constructive problem solving. Skill-building sessions will be supported by trained coaches for every five participants. Registration is limited to 20. *Conflict Resolution, Level 1 (#CR100), is recommended as a prerequisite for this course.* (A Conflict Resolution Certificate Program core course.)

### MEDIATION SKILLS, LEVEL ONE (#CR300)

Dates: **May 11–13** at the Justice Institute; Resource Person:

Joan Balmer, M.A., Senior Trainer, Centre for Conflict Resolution Training.

**June 13–15** at the Justice Institute; Resource Person: Karen Haddigan, Senior Trainer, Centre for Conflict Resolution Training, mediator in private practice.

Fee: \$180

Mediation is a practical method for assisting other people in resolving their conflicts and attaining mutual goals. The process is useful in a wide variety of settings, including organizations, neighbourhoods, committees, schools and families. This course introduces the concepts, skills and techniques needed to mediate disputes encountered on a



day-to-day basis. Skills practice sessions will be supported by a trained coach for each five participants. (A Conflict Resolution core course.)

### **MEDIATION SKILLS, LEVEL TWO (#CR400)**

Dates: **June 20–24** at the Justice Institute

Fee: \$300

Resource Persons: Michael Fogel, LLB, Senior Trainer, Centre for Conflict Resolution Training, counsellor and mediator in private practice, Panel Mediator, B.C. International Commercial Arbitration Centre; Paula Temrick, Senior Trainer, Centre for Conflict Resolution Training, mediator in private practice.

This course prepares the mediator to deal with complex and emotionally-charged conflicts. Skills, techniques and theory include power balancing, dealing with resistance and dysfunctional behaviour, mediator interventions and styles. Legal and ethical issues are also addressed. Skill practice sessions are facilitated by trained coaches for each five participants. Registration is limited to 20. *Prerequisite: Mediation Skills, Level One, or by permission of the Coordinator.* (A Conflict Resolution Certificate Program core course.)

### **NEGOTIATION SKILLS, LEVEL ONE (#CR500)**

Dates: **May 4–6** at the Justice Institute; Resource Person: Karen Haddigan, Senior Trainer, Centre for Conflict Resolution Training, mediator in private practice.

**June 15–17** at the Justice Institute; Resource Person: Joan Balmer, M.A., Senior Consultant, Ryane Consulting, Senior Trainer, Centre for Conflict Resolution Training.

Fee: \$180

Negotiation skills are essential in your daily interactions with others to assist you in getting what you need and want. Principled negotiation results in an agreement that responds to the interests of both parties involved. This course introduces the skills, theory and techniques for applying principled negotiation in the workplace. Emphasis will be on developing a collaborative climate and on using interest-based bargaining. Skill practice sessions will involve video feedback and a trained coach for each six participants. Registration is limited to 20. Recommended pre-reading: *Getting to Yes* by Roger Fisher and William Ury, Penguin Books, 1981. (A Conflict Resolution Certificate Program core course.)

### **NEGOTIATION SKILLS, LEVEL TWO (#CR600)**

Dates: **May 17–20** at the Justice Institute

Fee: \$250

Resource Persons: Paula Temrick, Senior Trainer, Centre for Conflict Resolution Training, counsellor and mediator in private practice; Karen Haddigan, Senior Trainer, Centre for Conflict Resolution Training, Project Coordinator Inner City Housing, mediator in private practice.

This course applies the negotiation process and techniques from the Level One course to more complex situations including multi-party negotiation. Content will deal with negotiator assertiveness and style, factors which escalate or de-escalate competitiveness and resolving impasses or resistance. Emphasis will be on skill development through simulated negotiations facilitated by a trained coach for each

five participants. Registration limited to 20. Required reading: *Getting to Yes* by Roger Fisher and William Ury, Penguin Books, 1981. *Prerequisite: Negotiation Skills, Level One, or by permission of the Coordinator.* (A Conflict Resolution Certificate Program core course.)

## **CONFLICT RESOLUTION SKILLS ASSESSMENTS**

Open only to those students enrolled in the Conflict Resolution Certificate Program; candidates are required to demonstrate a satisfactory level of proficiency in the areas of Mediation and Negotiation prior to being granted the Conflict Resolution Program Certificate.

### **MEDIATION SKILLS ASSESSMENT (#CR499) NEGOTIATION SKILLS ASSESSMENT (#CR699)**

Dates: T.B.A. Fee: \$90 per assessment

Resource Person: Marje Burdine, Coordinator, Centre for Conflict Resolution Training, Justice Institute of B.C.

### **WIN-WIN INFLUENCING SKILLS FOR MANAGERS AND SUPERVISORS (#CR701)**

Dates: **May 18–20** at the Justice Institute

Fee: \$195

Resource Person: Joan Balmer, M.A., Senior Consultant, Ryane Consulting, Inc.; Senior Trainer, Centre for Conflict Resolution Training.

Very often managers find themselves in difficult and frustrating situations with co-workers and subordinates. Some are handled effectively but others seem to defy resolution—leaving one feeling blocked or inadequate. This three-day workshop will assist in dealing with these situations. Participants will increase their understanding of their own personal styles of influencing others and increase their effectiveness in handling the complexities of the workplace. Skill practice will include video feedback and be supported by a trained coach for each five participants. Registration is limited to 20. (A Conflict Resolution Certificate Program elective.)

### **ASSERTING YOURSELF UNDER PRESSURE (#CR702)**

Dates: **April 28–29** at the Justice Institute

Fee: \$150

Resource Person: Dale Trimble, M.A., counsellor and trainer in private practice.

Behaving assertively in conflict situations demands particular skills and insights. How do you stand up for yourself without standing on someone else? Many people find themselves caught between being so accommodating that their own rights, feelings and needs are being neglected or abused by others or coming out so aggressively that relationships are damaged and goals still aren't met. This skill-building workshop will help develop awareness and increase abilities to set limits and negotiate resolutions. Skill practice will include video feedback facilitated by a trained coach for each five participants. Registration is limited to 20. (A Conflict Resolution Certificate Program elective.)



## **EFFECTIVE CRITICISM:**

### **Skills and Techniques (#CR715)**

Dates: **May 2–3** at the Justice Institute

Fee: \$150

Resource Person: Sandra Berman, Consultant and Trainer, Circa Enterprises

Ineffective criticism can result in misunderstood messages, tension and inefficiency. Giving criticism is both frightening and difficult for most people. Rather than criticize, we tend to be silent, sarcastic or hurtful. Receiving criticism is often experienced as a threat to self-esteem and self-confidence. In this workshop participants will learn to give and receive criticism directly, openly and honestly in order to improve communications, achieve the desired result and reduce conflict in personal and business situations. Participants will use video feedback and will be supported by skilled coaches during roleplay simulations. Registration is limited to 20. (A Conflict Resolution Certificate Program elective.)

## **DEALING WITH CONFLICTS ON THE JOB:**

### **A One-Day Workshop for Employees (#CR725)**

Date: **May 26** at the Justice Institute

Fee: \$75

Resource Person: Paula Temrick, Senior Trainer, Centre for Conflict Resolution Training, mediator in private practice.

When employees run into conflicts on the job—with co-workers, clients, supervisors or managers—they are often unsure of the best way to deal with them. If they confront the person directly, they may be misunderstood and pay a high price. So the tendency is to avoid the situation and to suffer in silence. The result is low morale or a desire to “get even”. This workshop will provide a roadmap and skills to help employees resolve conflicts and help reduce workplace tensions. It is intended for those who have not had previous training in conflict resolution at the Justice Institute. (A Conflict Resolution Certificate Program elective.)

## **MANAGERIAL MEDIATION:**

### **A One Day Workshop for Managers and Supervisors (#CR726)**

Date: **May 25** at the Justice Institute

Fee: \$85

Resource Person: Paula Temrick, Senior Trainer, Centre for Conflict Resolution Training, Justice Institute, mediator and consultant in private practice.

Managers and supervisors are faced with conflict on the job every day—between employees, employees and clients, between departments and in meetings. There is often a tendency to ignore the conflict in the hope that it will simply go away. Unfortunately, however, when conflicts are avoided, they often either escalate or go underground to resurface later on. The cost is in terms of staff morale, tensions, back-biting, absenteeism, and ultimately lowered productivity. This workshop will provide a simple yet powerful tool for resolving conflicts early on before they escalate into more complex and difficult issues. Through the mediation process, the manager or supervisor assists those in conflict to resolve their own problems. This takes the manager out of the middle and places responsibility for resolving the problem on those who are involved in it. This workshop is intended

for those who have not taken previous training in mediation skills at the Justice Institute. (A Conflict Resolution Certificate Program elective.)

## **UNDERSTANDING MEDIATION IN THE CONTEXT OF COMMERCIAL DISPUTES:**

### **An Introduction to Mediation of Personal Injury and Commercial Disputes (#CR729)**

Date: **April 16** at the B.C. International Commercial Arbitration Centre

Fee: \$125

Resource Persons: Brian Gardiner, B.Sc., A.I.I.C., President, Canadian Dispute Resolution Corporation, Consultant to the A.D.R. Program of the B.C. International Commercial Arbitration Centre; Michael Fogel, B.B.A., L.L.B., J.D., commercial and organizational mediator for the B.C.I.C.A.C. mediation panel, Senior Trainer, Centre for Conflict Resolution Training, member, California Bar Association and former Los Angeles County judge.

Alternate Dispute Resolution (ADR) has become a major trend in civil litigation across North America. This workshop will introduce you to this new field. You will: 1) improve your understanding of the different procedures used in ADR; 2) participate in or observe the mediation of a commercial or personal injury case; 3) learn how and when to use ADR to find innovative and expedient solutions to difficult civil disputes. This workshop is intended primarily for lawyers, adjusters and other specialists in the field of commercial and insurance disputes. (A Conflict Resolution Certificate Program elective.)

## **ANGER MANAGEMENT, PROBLEM SOLVING AND NEGOTIATION WITH YOUTH (#CR739)**

Dates: **April 11–13** at the Justice Institute

**June 8–10** at the Justice Institute

Fee: \$180

Resource Person: Paula Temrick, Senior Trainer, Centre for Conflict Resolution Training, counsellor and mediator in private practice; teaches conflict resolution skills programs in Lower Mainland schools.

This course deals with a range of conflict situations involving youth, including internal and interpersonal conflicts. Working with youth in conflict situations often involves dealing with levels of anger which must be acknowledged before rational problem solving can occur. The angry feelings may take the form of resistance or withdrawal or may be targeted at inappropriate substitutes which are safer or more available. The goal is to assist the young person to move through the anger to an identification of the problem, and then to facilitate his/her own problem solving. The final element is to negotiate with the youth and achieve the best outcome for both parties.

This course is designed for youth and childcare workers, social workers, teachers, counsellors and others who work with youth. The recommended prerequisite is attendance at any of the Conflict Resolution Certificate courses offered at the Justice Institute. (A Conflict Resolution Certificate Program elective.)



### **MARKETING MEDIATION SERVICES (#CR737)**

Dates: **May 24** (1/2 day workshop) 9am–12:30pm

Fee: \$45

Resource Person: Doug Chalke, LLB family law lawyer/mediator in private practice; member B.C. International Commercial Arbitration Centre panel of mediators.

Mediation is one of B.C.'s best-kept secrets. Most Canadians, in fact, are unaware of how mediation could be useful to them in resolving family, organizational, consumer and legal disputes. Even though B.C. is leading the way in the field of mediation training, Ontario is the leader in establishing mediation as a viable profession for lawyers, counsellors and others. This workshop will provide information, suggestions and strategies for marketing your mediation service to the appropriate target group. In addition, you will connect with others who may wish to work together to form a coordinated marketing approach. Examples of successful marketing strategies will be presented which may be adapted to your particular field or geographic area.

### **CONTINUING LEGAL EDUCATION COMMERCIAL MEDIATION (#CR738)**

Dates: **April 22–23**, 9am–5pm, at the Justice Institute

Fee: \$350.00

Resource Persons: Michael Fogel, L.L.B., experienced mediator and a member of the mediation panel of the B.C. International Commercial Arbitration Centre; and Marje Burdine, Coordinator of the Centre for Conflict Resolution Training at the Justice Institute of B.C., the most extensive training program in Canada in alternate dispute resolution.

This course will focus on the process and skills of commercial mediation, including insurance, construction and business contract disputes. It is designed for lawyers and business people who have had previous training in mediation at an introductory level. The practical approach of this course will emphasize the application of mediation theory in guided roleplay simulations. Co-sponsored with Continuing Legal Education Society of B.C.

For further information and to register call: The Continuing Legal Education Society of British Columbia (604) 669-3544

### **CONFLICT RESOLUTION WITH COMMITTEES AND BOARDS (#CR736)**

Dates: **May 30–31** at the Justice Institute

Fee: \$150

Resource Persons: Michael Fogel, LLB and Paula Temrick, Senior Trainers, Centre for Conflict Resolution Training and mediators in private practice.

Committee and board members often find themselves in conflicts which drain the energy and motivation of the group and divert attention from the task at hand. The conflicts may stem from a variety of sources including: role or task confusion, value differences, conflicting needs or styles, unclear agendas, personality differences, shortages of funds or supplies, or as a result of growth or change. This course is designed to assist group members or external facilitators to identify the cause of the conflict, determine an appropriate intervention from a variety of options, and assist the group to move from conflict to problem solving. Content will include theory and concepts essential to understanding

group process and group facilitation. (This is an elective course in the Conflict Resolution Certificate Program; a previous course in conflict resolution is recommended as prerequisite.)

### **SKILLS FOR COMMUNICATING IN CONFLICT SITUATIONS (#CR735)**

Dates: **June 20–21** at the Justice Institute

Fee: \$150

Resource Persons: Paula Temrick and Karen Haddigan, Senior Trainers, Centre for Conflict Resolution Training, mediators in private practice.

This course will focus intensively on the microskills essential to effective mediating, negotiating or resolving interpersonal conflicts. The skills will be demonstrated and practiced in isolation and then in the context of a conflict situation. Specific skills will include non-judgmental listening, probing and clarifying, strategic questioning, reframing and refocusing. Participants will be assisted by coaches and video feedback. (This is an elective course in the Conflict Resolution Certificate Program.)

### **CONFLICT RESOLUTION AND NEGOTIATION SKILLS FOR HEALTHCARE PROFESSIONALS (#CR734)**

Dates: **May 16–17** at the Justice Institute

Fee: \$165

Resource Person: Marsha Trew, Ph.D., consultant and trainer in private practice.

Today's healthcare professionals are often faced with multiple roles as managers/supervisors of departments in hospitals and clinics, and as team members of medical staffs and professional associations. In these roles, they spend a substantial amount of time negotiating—allocating resources, resolving complaints, conducting performance appraisals, and meeting the requirements of other hospital staff.

Within a complex hospital organization, healthcare professionals need to know how to manage a diversity of interests and to build successful, cooperative work teams. This course will focus on the conflict resolution and negotiation skills needed to avoid needless deadlocks, bickering, spiraling conflict and inferior agreements. (An elective in the Conflict Resolution Certificate Program.)

### **MEDIATING WITH YOUTH (#CR740)**

Dates: **May 9–10** at the Justice Institute

Fee: \$150

Resource Person: Paula Temrick, Senior Trainer, Centre for Conflict Resolution Training, mediator in private practice, teaches a conflict resolution skills program in Lower Mainland schools.

Youth in conflict, whether with their peers or with authority figures, often feel that they are faced with two likely outcomes: win or lose. With the assistance of a mediator, however, they can learn to negotiate an outcome which is much more satisfying to everyone involved and which increases their sense of self-control and self-esteem. The mediation process models positive conflict resolution skills which youth are able to apply themselves to other conflict situations. It teaches listening and problem solving skills in



a controlled and balanced setting. This course will focus on the process of mediation applied to the developmental stages of youth. It will include conflicts with other youth as well as with adults. Participants will be those who work with young people in either formal or informal settings, schools, youth programs, and other services. (An elective course in the Conflict Resolution Certificate Program.)

## Crime Prevention



The following courses are offered by Extension Programs and co-sponsored in conjunction with the Ministry of Attorney General's Crime Prevention Program.

### WORKING WITH PRE-DELINQUENT AND DELINQUENT YOUTH (#CY124)

Date: **April 15** at the Justice Institute  
**June 10** at the Justice Institute

Fee: \$60

Resource Persons: Larry Green, M.A., counsellor in private practice and instructor, Child Care Program, Douglas College; Mahmud Netman, M.Ed., counsellor in private practice and training supervisor, Deltassist and Surrey Co-ordinating Centre.

This workshop is directed toward child care counsellors, youth workers, group home supervisors and other professionals working with pre-delinquent and delinquent youth to increase their awareness of the psychological needs of adolescents and present specific counselling strategies that respond to those needs. Co-sponsored with the Ministry of Attorney General

### EFFECTIVE PRESENTATION FOR POLICE AFFILIATED PERSONNEL (#EP131)

Dates: **Saturday May 21** and **Saturday May 28**

Fee: \$90

Resource Person: Maureen Hannah, consultant and trainer.

This two day workshop held on two successive Saturdays has been designed for police affiliated personnel who are involved in Crime Prevention programs and give presentations as part of their involvement. Day one focuses on skill building techniques such as presentation styles, training aids and agenda formation. Day two focuses on participants giving presentations utilizing the skills they have learned. Those who successfully complete the course receive a certificate.

## Distance Education



Registrants to distance education courses receive access to a knowledgeable tutor by telephone and correspondence throughout the course. Co-sponsored by Extension Programs and the Fire Academy (Note: Fire service personnel in B.C. should contact the Fire Academy directly for procedures to obtain this self study course.)

### DANGEROUS GOODS (#DE101)

Length: 60 self-study hours

Fee: \$300

This course, designed for fire service personnel, is relevant to many non-fire service persons with responsibility in the area of dangerous goods. A series of 5 self study booklets present the basic principles of controlling dangerous goods incidents. The course covers legal jurisdictions and highlights relevant legislation that affects safety in storage and transport of dangerous goods. Information is offered on identification of dangerous goods under emergency conditions and on national, provincial and local information sources. The course discusses the inherent hazards of dangerous goods, with attention given to how to assess a situation, determine the resources required and take appropriate initial action.

### BASIC FIRE SCIENCE (#DE100)

Length: 40 self-study hours

Fee: \$230

This course, designed for fire service personnel, is applicable to many non-fire service persons who need a fundamental understanding of fire and flammable materials as well as members of the general public with an interest in this safety area. The course provides an introductory level study of basic chemical and physical principles underlying fire and dangerous goods behaviour in emergency situations. Topics include subjects such as vapour pressure and combustion, elements of fire suppression and general methods of fire control.

## Emergency Medical Services



### EMS TRAINERS CERTIFICATE PROGRAM (#EHS100)

Dates: **July 4-8**

Fee: \$600

Resource Persons: Full-time and associate faculty of the Emergency Health Services Academy, Justice Institute.

Designed for EMS educators, EMS administrators responsible for program development and aspiring trainers, this course will provide participants with both the content and process for teaching topics including: EMS skill testing and evaluation techniques; designing basic, intermediate and advanced life support training; designing and teaching an advanced tactical driving program; automobile extrication and spinal immobilization training and trauma training. This week long course will form part one of a two part course leading to a certificate of achievement. Part two will be offered next summer.

### EMS TECHNICAL SKILLS PROGRAM (#EHS110)

Dates: **July 11-12**

Fee: \$150/day or \$125/day if registering for 5 or more days

Resource Persons: Full-time and associate faculty of the Emergency Health Services Academy, Justice Institute.



The Technical Skills Program is designed for EMS personnel at all levels to provide short workshops on some of the major EMS skills. The essential theory will be presented but the workshops will be predominantly experiential. These one and two day sessions are designed to stand alone allowing you to tailor the program to your particular needs. You may select from the following skills:

July 11—Rapid Defibrillation (#EHS110A)  
July 12–13—Advanced Patient Assessment (#EHS110B)  
July 14–15—Pre-Hospital Fluid Therapy for Medical and Traumatic Emergencies (I.V. Skills) (#EHS110C)  
July 16–17—Advanced Tactical Ambulance Driving (#EHS110D)  
July 18–19—Pre-Hospital Trauma Management (#EHS110E)  
July 20—Spinal Immobilization (#EHS110F)  
July 21–22—Aeromedical Evacuation (#EHS110G)  
July 11–22—Entire Series (#EHS110)

## Family Assault & Sexual Violence



The Justice Institute, Extension Programs has established a Family Assault and Sexual Violence Advisory Committee of community groups involved in either direct service or training to establish priorities, develop content and put forward training needs and concerns. Individuals or organizations wishing to have input should contact Extension Programs—228-9771, local 233.

### NATIONAL CONFERENCE ON THE USE OF VIDEO IN CHILD SEXUAL ABUSE (#CSA115)

Dates: **June 23–25** at the Delta River Inn  
Fee: \$150 for June 23–24; \$200 for all 3 days  
Keynote speakers include: Professor Gail Goodman, Associate Professor of Psychology, Adjunct Professor of Law, State University of New York and author of *Child as Witness*; Steve Chaney, Senior Staff Attorney, Tarrant County Criminal Justice Office, Ft. Worth, Texas and co-director of the Tarrant County Video Tape Unit.

The implementation of Bill C-15 has focused national attention on the legal and courtroom aspects of child sexual abuse and provides for significant changes related to children's evidence in these cases. Content will include videotaping children's interviews, showing videotapes in court, impact of courtroom procedures on investigative techniques, the child witness and Bill C-15, closed circuit video concerns. Co-sponsored by Criminal Justice Branch, Ministry of Attorney General and the Justice Institute. Funding assistance: Ministry of Justice, Health and Welfare Canada and Solicitor General Canada. Detailed brochure available from Registration Office, Justice Institute.

### SEXUAL ABUSE TRAINING FOR PRACTITIONERS (#CSA105)

Dates: Children & Youth Option: **July 4–9 (inclusive) & 11–15 (inclusive)**;  
Adult Survivor Option: **July 18–22 (inclusive) & 25–27 (inclusive)**

Fee: \$700 for full program; \$550 for Children and Youth; \$400 for Adult Survivor Option

Resource Persons: Professionals currently working in intervention, treatment and prosecution of child sexual assault cases.

This program, designed for practitioners currently working with child or adult sexual abuse victims will examine theoretical issues, demonstrate intervention skills, present treatment approaches and develop interdisciplinary protocols. Content will cover interviews, assessment, preparation for court, working with non-offending family members and maintaining support for victims. Detailed brochure available from Extension Programs.

### CURRENT DILEMMAS, FUTURE CHALLENGES: An Interdisciplinary Conference on Child Sexual Abuse (#CSA116)

Dates: **April 21–22** at the Airport Inn, Richmond

Fee: \$50 for non school district personnel

Keynote Presenter: Sandra Butler, consultant, trainer and author of *Trauma of Incest: Conspiracy of Silence*. See conference brochure for further details on resource people.

This conference will focus on counselling and therapeutic skills and concerns relevant to school and community settings. Co-sponsors are Ministry of Education, Justice Institute, B.C. School Counsellors Association and Feminist Counselling Association.

### VIOLENCE IN INTIMATE RELATIONSHIPS: Working with Abusive Men (#EP105)

Date: **May 28** at the Justice Institute

Fee: \$60

Resource Person: Jurgen Jung M.A., counsellor in private practice.

This experiential workshop is directed toward people either working with abusive men or with battered women. Content will include: conducting the initial assessment, using group intervention approaches, developing non violent alternatives to conflict and examining therapeutic concerns.

### WORKING WITH ADOLESCENT AND ADULT SEX OFFENDERS (#CSA117)

Dates: **May 6–7** in Kamloops

Fee: \$140

Resource Person: Irwin S. Dreiblatt Ph.D., clinical psychologist, co-director, Pacific Psychological Services in Seattle. Clinical faculty member for Department of Psychology and Psychiatry and Behavioral Science at the University of Washington.

This workshop is directed toward persons currently working with adolescent offenders primarily in community settings. Content will include: nature and dynamics of adolescent offending, conducting an assessment interview, determining treatment readiness and developing an intervention strategy.



## THE VICTIM OFFENDER CONTINUUM:

### Reality and Illusion

Dates: **May 13–14** at the University of Victoria. For registration details contact the University of Victoria—721-8750

Resource People Include: David Finklehor, Ph.D., Family Violence Research Institute; Sandra Butler, consultant and trainer and Gail Ryan, Adolescent Perpetrator Network.

This symposium will examine issues related to the victim-offender dynamics related to sexual offenses against children. Co-sponsored with Victoria Inter Agency Committee on Sexual Abuse, University of Victoria School of Child Care, Child Sexual Assault Services and the Justice Institute.

## Intervention



### "AN EASY PILL TO SWALLOW" WOMEN, DRUGS AND DEPRESSION (#EP112)

Date: **July 26** at the Justice Institute

Fee: \$50

Resource Person: Susan Boyd, M.A., counsellor in private practice with extensive experience running groups for women involved in substance abuse.

This workshop is designed for both professionals and members of the public. The morning session will look at the social and economic causes of depression and the subsequent over prescription of anti-depressants to respond. The afternoon will identify alternatives to drug use and present counselling techniques for working with women who are experiencing depression and may be chemically dependent.

### DEFENSIVE TACTICS AND CONTROL TECHNIQUES (#PP101)

Dates: **July 4–7** at the Justice Institute

Fee: \$250

Resource Person: Doug Farenholtz, MSc., Co-ordinator of Physical Education Services, Justice Institute, co-founder of the peace officer combat training systems.

Law enforcement, emergency response and security personnel are, on occasion, required to physically protect themselves and control others while performing their duties. Conflicts could involve being pushed or shoved, grabbed or held, or having to restrain, remove or escort a person. This course will combine teaching and hands-on practice sessions so that participants will be able to effectively perform self-defense and control techniques. Content will include: principles of self defense, defensive tactics, distractive techniques and team tactical approaches. Those who successfully complete the course will receive a Justice Institute Certificate of Achievement. Participants should be physically able to participate in daily physical activity during the course. Sponsored by the Police Academy.

## CRITICAL INCIDENTS WORKSHOP (#CORR102)

Dates: **July 12–14** at the Justice Institute

Fee: \$200

Resource Person: Fred Van Fleet, Ph.D., trainer and consultant.

Shootings, hostage takings, prison riots, death and disaster often have traumatizing effects on individuals working within the criminal justice and public safety fields. The physical and emotional impact of such incidents is often devastating in terms of professional burnout, depression, alcohol and drug dependencies, interpersonal problems, family breakdown and suicide. Hostage situations, prison environments, threats to person and property, work related accidents, death and violence are issues that participants' staff/clients may face and need to defuse and debrief. Content for the session will include: defusing techniques, crisis intervention strategies, hostage survival, critical incident stress effects, post traumatic stress disorders, debriefings—who and how, one-to-one assessment and counselling, employee assistance programs and peer counselling, follow-up strategies and prevention techniques. Sponsored by the Corrections Academy.

## Management



### SUPERVISING IN A GROUP HOME SETTING (#MGMT214)

Dates: **April 18–19** at the Justice Institute; Fee: \$105

**May 11–12** in Victoria; Fee: \$135

Resource Person: Sandra Hawley Rice. Consultant and Trainer, Hannah, Petersen and Associates, Inc.

This workshop is directed toward new supervisors working in group home settings. Participants will have an opportunity to examine and apply basic supervisory skills within the particular context of group homes. Content will cover roles, responsibilities and skills required to effectively supervise, assessing employee's level of motivation and ability, developing performance results, standards and conducting a performance review, communicating with and delegating to staff who work shifts or are on call and carrying out supervisory tasks in a "home like" environment.

### BASIC SUPERVISORY COMPETENCY PROGRAM (#MGMT213)

Dates: **May 16–20** at the Justice Institute

Fee: \$300

Resource Person: Joyanne Landers, Senior Consultant, Ryane Consulting Ltd.

Each job or function has a set of specific areas of knowledge, skill, and operating values that a performer must have to do his or her job. Together this knowledge, skill, and value give the individual the competence to perform the job. The Basic Supervisory Program is competency based and covers such topics as Role of the Supervisor, Situational Leadership and Teamwork, Delegation and Developing Staff, Communication and Interpersonal Effectiveness, Problem Solving and Decision Making, and Conflict Resolution. It is intended for first level supervisors, or those who aspire to be supervisors,



in both government and private agencies. Prior to the individual coming on course, an inventory assessment of skills and knowledge will be completed by the participant and his/her manager. Co-sponsored with the Corrections Academy. Any B.C. Corrections Branch employee successfully completing the course will be granted certification for Basic Supervisory Competency Program Week I.

### **RISK MANAGEMENT WORKSHOP (#FI200)**

Dates: **July 11–13** at the Justice Institute

Fee: \$395

This practical program is directed toward public sector managers who are concerned with legal liability and actions in negligence. The session will focus on five steps of a Risk Management program: identifying and evaluating exposures, examining alternative techniques to control risks, selecting the best techniques, implementing the best techniques and monitoring and revising approaches according to specific criteria.

Activities will include:

- Examination of financial statements, operational flow charts and organizational charts to determine exposures.
- Inspection of a facility to determine exposures.
- Interviewing.
- International teleconference with risk managers.
- Meetings with specialists in the risk management field.
- Group presentation to authorities for the implementation of a Risk Management Program.

Participants will leave the workshop with a structured approach to Risk Management that they can implement in their own organization. Sponsored by the Fire Academy.

## **Staff Development**

### **EFFECTIVE PRESENTATIONS PROGRAM (#PP103)**

Dates: **July 4–7** at the Justice Institute

Fee: \$300

Resource People: Sgt. Bruce Halstead, Co-ordinator/Instructor of Advanced Program, Police Academy; Ingrid Pipke, Program Development, Police Academy.

This course is designed for those persons who are called upon to make presentations to a wide range of audiences. Its main focus is on the lecture method of presentations; students will learn how to organize material for a presentation into a logical flow of information to fit a given time frame. Content will include: lecture method of instruction, the development approach and demonstration-performance method of instruction, session planning, sample lesson plans and use of training aids.

Each student will be given feedback on presentation as the week progresses and practice sessions will be videotaped as a training aid. Sponsored by the Police Academy.

## **Support Staff**

### **CHOICE AND CHANGE:**

#### **A Career Planning Workshop (#SUP114)**

Date: **May 11** at the Justice Institute

Fee: \$55

Resource Person: Margaret Cadwaladr, counsellor and trainer with experience in private agencies, social services and the justice system.

This workshop is directed toward clerical and administrative support staff who are facing decisions about future career choices and is intended to encourage self assessment, career planning, decision making and goal setting. Content to include: conducting a skill and interest inventory, analyzing personal responses to change, assessing career options, developing a career change strategy and making a commitment to action.

### **MANAGING UPWARD:**

#### **Working Effectively With Your Boss (#SUP116)**

Date: **May 19** at the Justice Institute

Fee: \$55

Resource Person: Vera Bergman, Training Consultant.

This workshop is directed toward administrative support staff and first line supervisors to enable them to develop a harmonious relationship with their boss. Participants will examine the roles and expectations of themselves and their bosses, identify personal needs for job satisfaction, complete a management attitude questionnaire and a social styles inventory, and identify and practice skills to respond to specific problems impeding the development of an effective, mutual working relationship.

### **MAKING ORDER OUT OF CHAOS:**

#### **Planning Skills for Support Staff (#SUP110)**

Date: **June 2** at the Justice Institute

Fee: \$60

Resource Person: Sandra Hawley Rice, consultant and trainer.

This planning workshop is directed toward administrative support staff who have too much to do and not enough time to accomplish it. Content will include methods for improving work management, techniques for identifying and eliminating time wasters and planning skills for increasing productivity.



## Professional Health Programs



Professional Health Programs at the Justice Institute offers courses for health care professionals including physicians, nurses and pre-hospital care workers. For more information on these programs contact Professional Health Programs, 228-9771, local 321.

### ADVANCED CARDIAC LIFE SUPPORT (A.C.L.S.) PROVIDERS COURSE (#PHP100)

Dates: **April 9-10** in Whitehorse  
**May 14-15** in Invermere  
**May 28-29** in Nanaimo  
**June 4-5** at the Justice Institute

Fee: \$300

This two-day workshop is intended for physicians, nurses and pre-hospital care workers who are involved in the management of cardiac arrest victims. Topics include dysrhythmia interpretation, sudden death, pharmacology and post resuscitation management. There is ample practice time in the mega code and dysrhythmia interpretation stations.

### A.C.L.S. RECERTIFICATION (#PHP110)

Date: **April 15** in Port Alberni  
**April 16** in Campbell River

Fee: \$150

This workshop focuses on the latest and greatest in A.C.L.S. It is intended for A.C.L.S. providers who have obtained certification within three years although yearly recertification is recommended. Course content includes current trends in A.C.L.S., C.P.C.R., and updates in pharmacology, the algorithms, and the new philosophy.

### FIRST LINE TRAUMA MANAGEMENT FOR PHYSICIANS/NURSES

Date: **May 14** in Oliver (Trauma for Physicians)

These first line trauma management courses are intended for physicians, nurses or pre-hospital care workers who are involved in the management of trauma victims in non-tertiary facilities. Course content includes appropriate management of the ABCs, the "must dos" of assessment and treatment, and management of multi-trauma victims. Resource persons are physicians and nurses who are clinical experts.

## Victim Services



These programs are offered under the Victim Assistance Program of the Ministry of Attorney General in co-sponsorship with Extension Programs at the Justice Institute.

## REGIONAL WORKSHOPS

The series of regional workshops for victim service providers will be continued with two-day sessions planned for the Fraser Valley in April, the North in May and the Kootenays in June.

These workshops are offered free of charge to representatives of both police-based and community agency programs funded by the Ministry of the Attorney General's Victim Assistance Program. Travel subsidies will be available through Carol Shaw, Program Services, Ministry of the Attorney General (384-4434). These workshops are also open to other community agencies providing services to victims of crime.

Topics include: the impact of victimization, needs of victims of wife assault, child sexual abuse, sexual assault, special needs victims, networking strategies, justice process and an introduction to working with volunteers.

### CHILDREN AS WITNESSES:

#### The Role of the Victim Support Worker in the Court Process (#VIC202)

Date: **April 9** at the Justice Institute

Fee: \$50

Resource Person: Wendy Harvey, Crown Counsel and author of *"So You Have to Go to Court"*.

This workshop is designed for people who will be assisting or supporting a child through the court process. Content will include process leading up to the laying of charges, preparing the child for the pre-court interview, responding to the child's fear's about court, what to expect from the court process and supporting the child during the proceedings.

### INTERVIEWING THE SEXUALLY ABUSED CHILD (#CSA109)

Date: **April 8** at the Justice Institute

Fee: \$50

Resource Person: Vera Maslove, B.S.W., M.A. (candidate), counsellor in private practice and formerly with the Child Abuse Team.

This introductory workshop will present and demonstrate the skills and techniques required to initiate or respond to disclosure. Content will cover behavioral and emotional indicators, dynamics of disclosure, handling a disclosure and follow-up.

### VOLUNTEER MANAGEMENT AND TRAINING FOR VICTIM SERVICES PROGRAMS

This two day workshop is designed for coordinators of victim services programs funded or eligible for funding by the Ministry of the Attorney General's Victim Assistance Program. This includes both police based and community agency programs which use volunteer staff.

The focus will be on recruitment, interviewing and screening of applicants, training, volunteer supervision, support and recognition. The workshop will focus on the respective roles of volunteers, coordinators and police based representatives and cover aspects of working with victims of a range of crimes. Watch for brochure announcing further details.



# How to Register for a Course

## REGISTER BY MAIL

To register by mail, fill out the course Registration Form below or send in this information by letter along with your cheque (made payable to the Justice Institute) to:

Registration Office  
Justice Institute of B.C.  
4180 West 4th Avenue  
Vancouver, B.C.  
V6R 4J5

If you wish to register for a program and the Justice Institute is not handling registration, contact the phone number listed in the program description for further information.

## REGISTER IN PERSON

You can register in person at the Justice Institute, Room 119 (two doors down from receptionist on the main floor). Hours are 8:30 a.m. to 4:30 p.m., Monday–Friday. Before making a trip to register, you should call 228-9771, local 311, to ensure there is space for you in the course(s).

## TAX DEDUCTION

You may deduct tuition fees from your income tax if the total amount exceeds \$100 and is paid to one educational institution. Deductions may be claimed for one or more courses taken during the tax year. **Save your registration receipts!**

## REFUND POLICY

Registration fee minus an administration charge is refundable if **written notification** of cancellation is received seven working days in advance of the course date. The white copy of the registration receipt must be presented in order to receive a refund.

## TRANSFER POLICY

There is an administrative fee to transfer from one course to another.

## COURSE CANCELLATIONS

A full refund of tuition fees will be issued for courses cancelled by the Institute. The Institute reserves the right to cancel courses if enrollments are insufficient. We truly regret any inconvenience this may cause.

## REGISTRATION INFORMATION AND INDIVIDUAL COURSE BROCHURES

228-9771, local 311.

## Registration Form

Attach a cheque for the appropriate amount (payable to the Justice Institute) and mail to: Registration Office, Justice Institute, 4180 West 4th Ave., Vancouver, B.C., V6R 4J5.

I wish to register in the following program (s):

PROGRAM NAME	PROGRAM NUMBER	DATE(S)	FEE
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PROGRAM NAME	PROGRAM NUMBER	DATE(S)	FEE
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PROGRAM NAME	PROGRAM NUMBER	DATE(S)	FEE
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SURNAME	GIVEN NAME
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POSITION	ORGANIZATION
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STREET/CITY	POSTAL CODE
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PHONE (DAY)
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Enclosed is my cheque for \$ \_\_\_\_\_

Refund Policy: Registration fee minus an administrative charge is refundable if written notification of cancellation is received seven working days in advance of course date, and the white copy of the registration confirmation is returned to our office. Transfer policy: There is an administrative fee to transfer from one course to another.